

Clerk of Court
Street Address
City, State Zip

June 8, 2021

Garnishee Name/Company Name
Street Address
City, State Zip

RE: PRIVACY NOTIFICATION

To Whom It May Concern,

In an effort to respect the privacy of individuals who come before this court, and in accordance with the Rules Governing Redactions from Court Records, created by Supreme Court Order dated August 11, 2010, this court will not provide personal information of any individual, other than the last four digits of his/her social security number, taxpayer identification number or financial account number, and the year of an individual's birth. This limited information will only be provided if it is in the possession of the court.

If, in order to process this garnishment, your company needs additional information, please contact the Judgment Creditor directly at:

Name
Address
Phone Number.

Further, you are hereby required, as the Garnishee, to also limit the information you include on any documentation that you send back to this court to include only the last four digits of a social security number and year of the date of birth of the Judgment Debtor.

Sincerely,

Clerk of Court/Deputy Clerk of Court