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# COVID-19 JURY TRIAL OPERATING PLAN

Circuit Court, Ninth Judicial District  
Riverton, Fremont County, Wyoming  
1160 Major Ave., Suite 100, Riverton, WY 82501  
Judge Wesley A. Roberts

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## PURPOSE

Due to the ongoing COVID-19 pandemic, the Wyoming Supreme Court has ordered that no jury trials shall be conducted without a jury trial operating plan approved by health officials and the Court. The purpose of this plan is to help ensure the health and safety of our community, while upholding the citizens' right to trial by jury.

Although no person or government agency can guarantee citizens will not be exposed to COVID-19, the court system can and will take all reasonable precautions to ensure the safety of all participants in our jury trials.

This plan has been developed in conjunction with the guidelines set forth by the State Public Health Officer, the Wyoming Department of Health, the Wyoming Supreme Court, and the United States Centers for Disease Control. For purposes of consistency this plan borrows extensively from the Jury Trial Operating Plan approved for the courts within the Fremont County Courthouse in Lander, Wyoming, with modifications to address the unique challenges faced by the Circuit Court in Riverton, Wyoming.

The primary difference in this plan and the operating plan for all other in-person proceedings at the Circuit Court in Riverton is the presence of citizen jurors and the physical location for the trials.

The presence of citizen jurors at trial requires diligence to prevent or substantially limit their exposure to the novel coronavirus. This plan addresses protection of each juror at every stage of the process, from the initial notice to serve through conclusion of the trial.

The Riverton Justice Center is too small to assure the safety of all participants, especially jurors. Fortunately, the Mayor and Council for the City of Riverton have approved the use of their Municipal Court and ancillary offices to conduct our Circuit Court jury trials. The facility rivals most district courts in Wyoming in size, aesthetics and functionally. Riverton's Municipal Court meets or exceeds every requirement for a safe and appropriate environment for our jury trials.

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## **PROPOSED START DATE**

If health and safety conditions in Fremont County permit, we propose to conduct our first jury trials in February 2021.

## **INCORPORATING THE OPERATING PLAN FOR IN-PERSON PROCEEDINGS**

This Court's Health and Safety Operating Plan for in-person proceedings dated June 22, 2020 remains in place for the protection of all persons conducting business with and for the Circuit Court in the Fremont County Justice Center - Riverton. That plan is incorporated by reference as a part of this plan. Except as modified for the specific purposes of a jury trial, the protocols and procedures in that plan will be fully implemented for our jury trials at the Riverton Municipal Court.

## **PROTECTING THE JURORS**

### **A. Pre-Screening:**

The purpose of pre-screening is to identify members from the jury panel who are qualified, willing and able to serve as jurors in these times of COVID-19 and who are most likely to pass the COVID-19 screening upon arrival at the court. Our goal is to substantially reduce the potential for exposure to the novel coronavirus among fellow jurors, litigants, attorneys and court personnel by excusing those panelists who pose a risk to others due to COVID-19 illness or direct exposure within 14 days prior to trial, or who are considered high risk individuals.

#### **1. Pre-screening Via Direct Telephone Calls:**

The Clerk of Court will contact members of the jury panel by telephone/text/email to inform them that they will be needed for a trial on a specific date and time. The panel members will be instructed that if they are members of a vulnerable population, or if they have any symptoms of COVID-19 or have been exposed to a laboratory-confirmed case of COVID-19 case within the 14 days preceding the trial date, that they should not come to the courthouse, but should **request to be excused** from jury service. The request will have to be written, signed and delivered to the court. The manner and method of signing and delivering the request to the court will be determined by the Clerk to avoid unnecessary risk of exposure. The members of the jury panel will also be advised that a supplemental juror letter and questionnaire providing further information and explanation will be mailed to them. **All requests for excusals containing healthcare information are considered confidential and will not be available to the public.**

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## **2. Pre-screening Via Juror Letters and Supplemental Questionnaires:**

Each member of the jury panel who does not request to be excused following pre-screening will be mailed a letter that explains what to expect as a juror in the time of COVID-19. (See Appendix 2)

Additionally, each member of the jury panel will be mailed a supplemental questionnaire with appropriate instructions. The voluntary completion of the supplemental questionnaire will allow the Court to identify high risk individuals and/or those who may present a health and safety risk to others. (See Appendix 3)

### **B. Protection at the Court:**

This third layer of protection calls for screening jury panelists prior to and immediately after entering the building. These protective measures are designed to immediately identify and eliminate from the panel, those who are showing any current symptoms of COVID-19 illness, or who have been exposed to others with COVID-19 illness or who have tested positive for the coronavirus within the 14 days prior to trial, even if they have passed the pre-screening process.

#### **1. Screening and Notices**

Panel members will be directed by signs conspicuously posted outside of the main entrance that they must: 1) Wear their facemasks or face shields at all times; 2) Follow the well-known procedures and protocols for reducing the spread of COVID-19 (which will also be posted on notices throughout the courthouse); 3) Use hand sanitizer upon entering the building; and 4) Proceed in an orderly manner, single-file as directed by signs while maintaining a safe social distance of at least 6 feet from fellow panelists.

Panelists will be screened for weapons and COVID-19 by court security immediately upon passing through the main entrance to City Hall. Screening will occur in a designated area segregated from the rest of the main hallway. Panel members who have not requested to be excused from jury duty will be required to submit their supplemental juror questionnaires to, and be screened by, court security who will:

- a. Observe and question the panelists for symptoms of COVID-19;
- b. Ask the panelists if they have had contact with anyone who has been confirmed positive for COVID-19;
- c. Measure the temperatures of the panelists with a touchless infrared thermometer;
- d. Conduct standard Court Security screening procedures such as questioning, observation and use of a magnetometer to prevent contraband, weapons, or other inappropriate items from being brought into the court;
- e. Deny access to anyone: 1) experiencing or exhibiting symptoms of COVID-19, 2) having recent contact with others who have been confirmed positive for the virus or who exhibited symptoms of COVID-19, 3) with a temperature of 100.4 degrees

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Fahrenheit or higher, 4) who is considered vulnerable/high risk, 5) fails security/weapons screening, and/or 6) fails or refuses to comply with screening;

f. Instruct those who are denied access to return to their vehicle and immediately contact the Court Clerk by telephone for further instructions;

g. Immediately provide the Court Clerk with the name(s) of anyone denied access; and

h. Direct panelists who have passed screening to proceed to the Court Clerk office to check in for trial following the path marked on the floor.

## **2. Check-in**

Jurors will check in at the Court Clerk's window (a ceiling to counter glass barrier) where they will be provided with a juror number on a lanyard and a juror safety packet (see below).

## **3. Entering the Courtroom**

Following check-in each panelist will be escorted into the courtroom by court staff or court security to a pre-assigned seat that matches their juror number. This courtroom is very large which allows all pre-assigned seats to be spaced at least 6 feet apart.

## **4. Safety Notices**

The Court will post notices for COVID-19 safety protocols and procedures in place for everyone. Notices will be conspicuously posted at the main entrance and throughout the building, including the hallways, jury deliberation room, juror restrooms, doorways, and the courtroom itself, reminding the panelists of the well-known and widely accepted social distancing and hygiene guidelines and protocols.

The Court will provide a Juror Safety Packet to all panelists at check-in to inform them that their safety is a responsibility that the Court takes seriously, and assure them that all reasonable precautions have been, and will continue to be, taken throughout their time of service.

The packets will include: 1) An introductory letter from the judge; 2) A general safety notice including the well-known and widely accepted protocols and procedures for social distancing and appropriate hygiene measures; 3) A handout explaining the safety protocols for each stage of the trial including voir dire, the courtroom proceedings, recesses, and deliberation; and 4) The requirement for face coverings throughout the trial. The contents will be pre-approved by the attorneys for all parties.

The information included within the packet will also advise the panelists that they will be protected from others who enter the courtroom. Specifically, they will be notified that:

- Everyone, including the jury panelists, must wear facemasks or face shields, and the Court will provide face coverings to panelists as necessary.

- All others entering the courthouse must wear facemasks or face shields. They will be asked to use their own, but the Court will have facemasks available for those participating in or observing the trial.
- Court Security, the Court, Court Staff, and participating attorneys will wear masks while in public areas of the courthouse and during court proceedings.
- Everyone wishing to enter the courtroom must sanitize their hands and submit to COVID-19 and weapons screening prior to entering the courtroom. A sanitizer/screening station will be located outside of the courtroom. Sanitizer, bleach wipes and tissues will be provided inside the courtroom at the jury box, witness stand, clerk's station, judge's bench and counsel tables.
- Everyone entering the courthouse and courtroom must comply with all signs, markings and barriers located throughout the court building and courtroom to ensure social distancing while waiting outside of the courtroom and while sitting in the gallery. The Courts will designate and mark certain areas within the building and courtroom to comply with social distancing. Interested observers will be required to sit in areas segregated from the jury during the trial. Seating in the gallery will be very limited during voir dire. Public seating will be expanded following final jury selection.
- Those NOT from the same household must maintain six feet apart.

## **5. Jury Selection and Seating**

All panelists (20 -24) will be questioned together in the gallery of the courtroom. Following final selection, the final six jurors (seven if we use an alternate) will be seated at least six feet apart in the well of the courtroom. Three will be seated in the elevated jury box, and three (four if we use an alternate) will be seated at floor level.

Sufficient space exists within the well to prevent everyone in the well from being within six feet of the jurors. The witness box will be 10 or more feet from the nearest juror, and there will be a solid plexiglass barrier between the witness and jury. Counsel tables will be 12 or more feet from the nearest jurors, and the attorneys will not be allowed to roam about the well.

Members of the jury panel will be asked to "speak up" to avoid using a microphone. However, if a microphone is required, the panel member will be required to continue wearing a mask and speak into the microphone which will either be stationary in a microphone stand or held by the bailiff or other court personnel wearing protective gloves. The microphone will be cleaned using bleach wipes after each use.

The court will make reasonable adjustments within the courtroom to facilitate the safe use of a microphone and/or to eliminate the need for a microphone by the panel members. The court

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will also attempt to use plastic coverings (such as those found in medical offices) on the microphones.

If a sidebar is necessary with a member of the jury panel, it will occur in the Council Meeting Room attached to the Council Chambers. All necessary participants will move into that room, where social distancing will be required, and the side bar process will proceed as usual. If a participant is unable to relocate into this room, then the court will utilize existing "white-noise" speakers and headsets for that participant.

All participants involved in the sidebar will be required to continue wearing their masks and may wear additional protective equipment (glasses or gloves) if they wish.

Once the final jury has been selected and before any jurors are released, the Court will review the expectations for service for the duration of the trial and review once again the general safety precautions to be sure each juror is able and willing to serve.

The Court will utilize its typical procedure for random selection of the jury.

## **6. Recesses and Deliberation**

The jury room is very large. All jury members will be able to sit at least six feet from each other during recesses and deliberation.

The hallway leading from the courtroom to the jury room is very wide and is only used by city employees. Jurors will always be able to move to and from the jury room while keeping a distance of at least six feet from others.

Jurors will always be required to wear masks while in the hallway and jury room.

The juror restrooms are private and cannot be accessed by the general public.

The Court will provide individually wrapped and sealed snacks and drinks for jurors during breaks. Protective gloves, hand sanitizer and disinfecting wipes will be available for those who wish to use them.

## **PROTECTION DURING TRIAL**

### **A. COVID-19 Specific Voir Dire Questions**

The Court will ask questions related specifically to a panelist's ability and willingness to serve.

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1. Are you able, despite the COVID-19 Pandemic, to focus on the issues and evidence presented in this trial?
  - a. Are you able to set aside any concerns about the Pandemic and focus on your duties as a juror, if selected?
  - b. If selected as a juror, will you be able to focus on the evidence as presented and not let concerns about COVID-19 impact your deliberations and decisions in this case?
2. To minimize the risk of exposure to COVID-19, except for certain limited situations, counsel, the parties, including Defendant, and all court personnel will be required to wear masks or face shields. Does anyone have any concerns as to their ability to be fair and impartial if all parties and counsel are required to wear a face masks or shields?
3. Witnesses will be allowed to testify without a mask or shield so that you can see their faces while they testify. The witnesses will be sitting in the witness chair behind a plexiglass barrier at least twelve feet from the closest juror. Does that cause you any concern?

Depending upon responses, it may be necessary to ask follow-up questions and/or grant counsel additional time to follow up on any COVID-19 issues. Follow-up questions related to health issues will be conducted using the sidebar protocol described above.

Counsel may submit proposed COVID-19 related jury instructions in advance of trial. The questions will be asked, if appropriate, in the sole discretion of the judge.

## **B. Standard Voir Dire Questions**

Recognizing that WRCrP 24(c) provides that the examination of prospective jurors by the attorneys shall be under the supervision and control of the court, and that the court may conduct such further examination as deemed appropriate, the court will conduct the primary questioning of the panel members. This questioning will be done for the sole purpose of selecting a fair and impartial jury. Once the court has covered the standard topics, the parties will be allowed to question the panel members. Each party may be limited to 20-30 minutes each

Each party will be required to submit proposed voir dire questions to the court in advance of trial. These proposed questions may be used by the court in questioning the panel members to obtain a fair and impartial jury.

### **C. Counsel**

Maintaining social distancing of six feet may not be possible for counsel and others at counsel table. The court will make reasonable accommodations (extra tables/chairs etc..) for counsel/parties to maintain social distance at counsel table. All counsel/parties must wear their face masks, liberally use hand sanitizer, and exercise personal hygiene (avoid touching face and eyes, covering coughs and sneezes, etc.).

Counsel for each party will be provided their own lectern from which they may question witnesses and present argument and evidence to the court and jury.

All efforts will be made to prevent the use of a "communal" microphone. However, if one microphone is used by more than one person, the microphone will be cleaned and sanitized after each use.

Counsel will be required to confirm that none of the individuals at their respective tables are experiencing any COVID-19 symptoms nor been exposed by others infected with COVID-19 or suffering from COVID-19 symptoms within 14 days prior to trial.

### **D. Handling Exhibits and Documents**

When presenting any exhibit or document to a witness, counsel must wear gloves and a mask, and the receiving witness must wear gloves and a clear mask or face shield.

Whenever possible, exhibits shall be published to the jury by using available video technology. If necessary, exhibits may be shown to jurors by the Bailiff, who must be wearing a mask and gloves.

Actual physical exhibits will be placed in a container or sealable plastic bag on an exhibit table and they will be collected by the court or court clerk at the end of the court session in which the exhibits were admitted. At the conclusion of trial, the retention and return of exhibits will be addressed by the presiding judge.

### **E. Witnesses**

Unless witnesses are a party to the case and would otherwise be allowed to remain in the courtroom during the proceedings, witnesses shall wait outside the building until they are called by counsel to testify. To accommodate this requirement, the court clerk or court security will text or call each witness when it is time to enter the building. Whenever waiting outside the building is not feasible, the court will, consistent with social distancing and this plan, allow witnesses to wait at a different location within the court building.

As noted, each witness will wear a facemask or face shield, and wear gloves when handling exhibits.



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Witness screening will follow the same protocol as juror screening.

#### **F. Public Attendance**

Consistent with social distancing guidelines and space constraints, general public access to jury trials may be limited. All citizens who would otherwise be permitted to attend court may attend in person, provided there is adequate space within the gallery of the courtroom to allow for social distancing. Public seating will be clearly designated and marked. All members of the public will be subject to screening the same as prospective jurors before entering the courtroom; they will be required to wear masks or face shields, and they will have to remain in the designated public seating area. Citizens not permitted to be in the courtroom due to COVID restrictions or lack of designated public seating will be allowed to listen to and/or view via video or telephone conference or by internet (live streaming) depending on available technology.

#### **G. Transporting Inmates**

Inmates shall be screened prior to transport for symptoms of COVID-19, including taking temperatures. Any person with common COVID-19 symptoms, including a temperature equal to or above 100.4 degrees Fahrenheit, or who has been in close contact with another person exhibiting COVID-19 symptoms, shall not be transported to the court building. The court and counsel shall be notified as soon as possible.

#### **H. Cleaning**

Court personnel will use disinfecting wipes and/or disinfecting spray with clean rags to clean all surfaces (tables, lecterns, chairs, counters, microphones, jury box, witness stand, jury room, etc.) before trial, during the trial (recesses, lunch break etc.) and after each daily session.

### **OVERALL SOCIAL DISTANCING and HYGIENE**

#### **A. Screening/Self-Assessment**

All non-court personnel allowed into the courtroom (parties, witnesses, general public and jurors) will be subject to screening process as outlined above at the beginning of each day, and whenever returning to or entering the court during trial.

Prior to trial commencing each day all court personnel shall conduct a self-screening process using the same standards as applied by Court Security.

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## **B. Personal Accountability Required**

In addition to the screening procedures described above, EVERY PERSON entering the courtroom is required to confirm by their presence in the courtroom that they have not had close contact with a person who has tested positive for COVID-19 and that they are not experiencing any COVID-19 symptoms, such as:

1. Fever of 100.4 or above;
2. Fever like symptoms (alternating between chills and sweating);
3. Cough;
4. Difficulty breathing, shortness of breath or severe wheezing;
5. Fatigue;
6. Muscle or body aches;
7. Sore throat;
8. New loss of smell or taste, or a change in taste;
9. Nausea, vomiting or diarrhea;
10. Headache; or
11. Congestion or runny nose.

If anyone is (or begins) experiencing any of these symptoms at court they shall notify the Court Clerk and/or Court Security immediately, and exit the facility immediately.

Additionally, all those entering the court will be given the opportunity to complete a daily symptom screening questionnaire (See Attachment C).

## **C. Hygiene**

1. Hand sanitizer, disinfectant wipes, tissues, and other cleaning products will be placed throughout the courtroom and jury room.

2. Hand sanitizer, disinfectant wipes, gloves, tissues, masks, and other cleaning products will be made available to all prospective jurors and jurors in the screening process, in the courtroom, and jury room.

3. Anyone entering or remaining in the courthouse should comply with the well-known guidelines for social distancing and hygiene, namely: a keeping a minimum distance of 6 feet from other individuals; regular hand washing; avoiding touching eyes, nose, and mouth, and covering coughs/sneezes.

4. All counsel, parties, witnesses, and select members of the public shall leave the courtroom as soon as possible after court is adjourned for the day, and they must avoid congregating in the building.

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5. Anyone entering City Hall are asked to make reasonable efforts to comply with the orders and guidance provided by the Wyoming Department of Health; and the United States Centers for Disease Control and Prevention. This information can be found at:

~~<https://health.wyo.gov/publichealth/infectious-disease-epidemiology-unit/disease/novel-coronavirus/covid-19-orders-and-guidance/>~~

~~<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>~~

## **INFECTION EVENT PROTOCOL**

### **A. Log**

Court Security will make reasonable efforts to maintain a log of those entering the building and the time they entered and left. This will facilitate contact tracing by public health officials if there is a positive COVID-19 case associated with a person entering the building.

### **B. Pre-Screening Event**

Jurors will be instructed that if within 14 days prior to the trial date they have any COVID-19 symptoms or they affirmatively answer any questions on the supplemental questionnaire, they should NOT come to the courthouse, and that they should notify the Clerk of Court.

### **C. Screening Event**

If a member of the jury panel or any participant attempting to enter City Hall answers any health screening question in the affirmative or otherwise indicates a condition on the supplemental questionnaire before entering the courthouse that indicates they are experiencing COVID-19 symptoms, have been exposed to someone who is confirmed to have COVID-19 or experiencing COVID-19 symptoms, Court Security shall:

1. Obtain a cell phone number;
2. Instruct the person to return to their vehicle;
3. Encourage the person to contact their health care professional or obtain any necessary medical treatment; and
4. Instruct the person to wait for court personnel to contact them by telephone.

The court will then notify local public health officers. The court and juror will follow the health officer's guidance on testing, quarantining, and contact tracing.

#### **D. Trial Event**

If anyone entering the courtroom (participant, juror, court personnel or public) answers any health screening question in the affirmative or otherwise indicates a condition on the supplemental questionnaire or daily symptom screening questionnaire – i.e. has a symptom of COVID-19 or close contact with a person having COVID-19 or COVID-19 symptoms – the court will, if necessary, recess the proceedings, and:

1. If the individual is still home, tell the individual not to come to the courthouse, to stay home and seek any medical care or treatment they deem appropriate, and to be available by telephone for contact by the court or public health officials;
2. If the individual is at the courthouse, but they have not entered the building, they will be instructed not to enter, to return to their vehicle, to seek out any medical care or treatment they deem appropriate, and to be available by telephone for contact by the court or public health officials;
3. If the individual is inside the building they will be instructed to continue to wear a face cover, strictly maintain social distance from others, and report to the Bailiff (if the person is a juror) or to Court Security (all others) to be escorted to their vehicle or other outside location.
  - i. The juror should be encouraged to seek medical care or treatment that he/she deems appropriate, and to be available by telephone for contact by the court or public health officials-
  - ii. Public Health will be contacted immediately, and the court and prospective juror/participant will be encouraged to follow the public health official's recommendations and guidance, which may include testing, quarantining, and contact tracing.
  - iii. Other trial participants will continue to wear face coverings, maintain a social distance, and be allowed to access a secure outdoor facility while awaiting word and guidance from the public health officials on how to proceed.
4. If anyone entering the building begins feeling ill (COVID symptoms) trial will be recessed until the public health officials are contacted. The Court will follow the guidance of the public health officials for testing, quarantine and contact tracing.
5. If a positive test is reported by anyone in the courtroom during trial, public health officials will contact the person with COVID-19 to conduct and complete an investigation, which includes a case interview and contact tracing. Public Health officials will assess if there have been "close contacts" to the infected person and determine if quarantine is necessary for those individuals (Close Contacts are those that had close, prolonged contact with the infected person - that is six feet or closer for ten minutes or more).

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6. Additional decisions will be based on recommendations of the public health officials, and guidance provided by the Wyoming Department of Health and the United States Centers for Disease Control (CDC).
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Approved by:

  
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Wesley A. Roberts  
Circuit Court Judge

2/3/2021  
Date

  
\_\_\_\_\_  
Wendy Sutherland  
Clerk of Court

2/3/2021  
Date

  
\_\_\_\_\_  
Alexia Harrist, MD, PhD State  
Epidemiologist and State Health Officer  
Wyoming Department of Health

2/4/2021  
Date

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**Circuit Court, Ninth Judicial District  
Riverton, Fremont County, Wyoming**

**Dear Potential Jurors:**

**Thank you for your willingness to serve as potential jurors during these challenging times. Our constitutional system depends on you and your willingness and ability to serve safely as a potential juror.**

**Although no person or governmental agency can guarantee that any of us will not be exposed to COVID-19, the court system can and will take reasonable precautions to ensure the safety of our communities, including all of those who serve on our juries and participate in the court system. Accordingly, the courts have taken extensive precautions to ensure your safety while serving as a prospective juror. The jury selection process and trial in this matter will be conducted according to a COVID-19 Jury Trial Operating Plan, which was developed in accordance with guidance provided by the Wyoming Department of Health and the United States Centers for Disease Control and has been approved by the State of Wyoming Public Health Officer. Some of the health and safety measures in this plan include:**

- Supplemental questionnaires (confidential) to screen potential jurors for underlying health conditions or other health and safety concerns**
- Daily screenings of court participants prior to entering the courthouse and similar screenings for everyone before entering the courtroom**
- Social distancing before entering and within all courtrooms and jury rooms including assigned seating.**
- Personal protective equipment (masks, gloves, hand sanitizer, disinfectant wipes) provided by the courts**
- Everyone will be required to wear face coverings in any public area of the courthouse, including the courtroom and jury room.**
- Thoroughly cleaning and disinfecting courtrooms twice a day**
- Policies and procedures modifying standard court practices to ensure social distancing and proper hygiene.**

**If you have COVID-19, if you believe you have COVID-19, or if you are exhibiting any current symptoms of COVID-19 please DO NOT attempt to enter the courthouse. If you have had recent contact with someone confirmed positive for COVID-19 or someone exhibiting COVID-19 symptoms, please DO NOT attempt to enter the courthouse. Under these circumstances please contact the Clerk of Court for further instructions.**

**Please enter City Hall through the main doors on the east side of the building (closest to N. Federal Blvd.). You will see signs providing specific instructions for entering. You will be contacted and screened by court security inside the main doors. You should be prepared to answer**

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health and safety related questions, have your temperature measured, and provide your supplemental juror questionnaire.

If you have any questions, concerns, or suggestions please let us know.

With kind regards,

 2.3.21  
\_\_\_\_\_  
Wesley A. Roberts, Circuit Court Judge

 2/3/2021  
\_\_\_\_\_  
Wendy Sutherland, Clerk of Court

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**Circuit Court, Ninth Judicial District  
Riverton, Fremont County, Wyoming**

In light of COVID-19, there are special precautions the court must consider when asking people to perform their civic duty as jurors. You are encouraged, but not required, to fill out this optional supplemental questionnaire

If you are seeking to be excused from jury service due to COVID-19, please answer the following questions and return the form to the Clerk of Court as soon as possible. Once such a request has been received, the court will determine whether you may be excused from jury service before you are required to appear at the courthouse.

If you are NOT seeking to be excused from jury service due to COVID-19, you are still encouraged to complete this form shortly before you arrive at the courthouse and bring it with you.

This questionnaire is NOT intended to take the place of consultation with your health care provider or to diagnose or treat any conditions. Regardless of the answers you provide, if you feel that you have symptoms related to COVID-19 please contact a health care professional.

1. Are you currently experiencing any flu-like symptoms, such as fever, chills, cough, shortness of breath, difficulty breathing, new loss of taste or smell, muscle or body aches, coughing or sneezing? **YES / NO**

Explanation:

2. Do you have, or have you recently had, any health condition that compromised or suppressed your immune system? **YES / NO**

Explanation:

3. Do you suffer from any chronic illness including, but not limited to, high blood pressure, cancer, diabetes, heart disease, or lung disease? **YES / NO**

Explanation:

4. Have you recently been exposed to another person who has tested positive for COVID-19 or who has symptoms of COVID-19? **YES / NO**

Explanation:

5. If you have answered "yes" to any of these questions, are you requesting that you be excused from jury duty? **YES / NO**



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6. If you are asking to be excused, please describe how long you seek to be excused from jury service:

I hereby swear, or affirm, under the penalty of false swearing, that the foregoing information is true and accurate to the Court sharing this information with the attorneys and persons involved in the trial.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Juror Number

\_\_\_\_\_  
(Printed Name)

**Circuit Court, Ninth Judicial District  
Riverton, Fremont County, Wyoming**

**DAILY SCREENING SYMPTOMS QUESTIONNAIRE**

In the interest of monitoring the safety of all those entering the court we are asking that you complete this "daily symptom screening questionnaire" each day before you leave for the courthouse.

This questionnaire is NOT intended to take the place of consultation with your healthcare provider or to diagnose or treat conditions. Regardless of the survey results, if you feel that you have symptoms related to COVID-19 contact a health care professional and inform the Court Clerk.

1. In the past 14 days, have you had close contact (within 6ft for 10 minutes) with any person who has a lab confirmed case of COVID-19?
  
2. In the last 48 hours, have you had any of the following NEW SYMPTOMS:
  - a. Fever, 100.4F or above, or fever symptoms (alternating chills and sweating)? Y / N
  - b. Cough? Y / N
  - c. Trouble breathing, shortness of breath or severe wheezing? Y / N
  - d. Fatigue? Y / N
  - e. Muscle or Body aches? Y / N
  - f. Sore throat? Y / N
  - g. New loss of smell or taste, or change in taste? Y / N
  - h. Nausea, vomiting or diarrhea? Y / N
  - i. Headache? Y / N
  - j. Congestion or runny nose? Y / N
  
3. Do you have any reason to believe these symptoms are not COVID-19 related? Y / N
  
4. Your current temperature is: \_\_\_\_\_F

Signature/Date: \_\_\_\_\_

CASE NAME: \_\_\_\_\_

JUDGE: \_\_\_\_\_

ATTORNEYS: \_\_\_\_\_

BAILIFFS: \_\_\_\_\_

COURT SECURITY: \_\_\_\_\_

START TIME: \_\_\_\_\_

END TIME: \_\_\_\_\_

		ARE YOU EXPERIENCING, OR HAVE YOU EXPERIENCED IN THE LAST TWO WEEKS, ANY OF THE FOLLOWING (Check Mark/Indicates "YES" Reported Symptom)											
Name	Juror #	Temp.	Fever or chills	Cough	Shortness of breath or difficulty breathing	Fatigue	Muscle/body aches	Headache	New loss of taste or smell	Sore throat	Congestion or runny nose	Nausea or vomiting	Diarrhea
1													
2													
3													
4													
5													
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Completed By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_