

**IN THE DISTRICT COURT OF THE THIRD JUDICIAL DISTRICT
WITHIN AND FOR SWEETWATER COUNTY, WYOMING**

COVID-19 Jury Trial Operating Plan

General Order 2020-04

Courthouse: Sweetwater County Courthouse – Top Floor

Address: 80 West Flaming Gorge Way, Green River, Wyoming

Judges: Judge Richard L. Lavery

Judge Suzannah G. Robinson

Start Date of Jury Trials: August 10, 2020

*Trial by jury is a privilege of the highest
and most beneficial nature and our most
important guardian of both public and
private liberty.*

Justice William Blackstone
United States Supreme Court
1765

*After fighting viruses all over the world
for more than 40 years, I have become
an expert in infections. . . . We must
learn to live with COVID-19.*

Dr. Peter Piot
Microbiologist and COVID-19 survivor
2020

FILED
DISTRICT COURT
THIRD JUDICIAL DISTRICT
SWEETWATER COUNTY WY

AUG 07 2020

DONNA LEE BOBAK
CLERK OF COURT
BY *DLB*
DEPUTY CLERK

Due to the COVID-19 pandemic, much of our Nation and our State have been brought to a near standstill. COVID-19 has affected everyone and nearly every aspect of our lives, including the Wyoming Court system, especially jury trials. Generally, the Wyoming Supreme Court has recommended that no courts conduct jury trials until October 5, 2020. Regardless of when a trial is held, it is incumbent on the trial court to have a plan to best ensure the health and safety of our jurors while still providing a fair trial. In addition, the Wyoming Supreme Court's COVID-19 Orders and Guidelines require District Courts to develop and submit jury trial operating plans before conducting a jury trial.

Although no person or government agency can guarantee that any persons will not be exposed to COVID-19, the District Court can, and must, take all reasonable precautions to ensure the safety of our citizens who serve on our juries, as well as litigants and other individuals required to be present for jury trials. To this end, the District Court Judges Conference appointed a COVID-19 Reopening Committee to address what courts must do to ensure public safety while protecting our citizens' privilege of the highest and most beneficial nature, namely their right to be tried by a jury of their peers.

The Reopening Committee, in conjunction with the Wyoming Supreme Court, and our State Public Health Officer, Alexia Harrist, M.D., Ph.D., developed guidance for trial courts in Wyoming. Each courthouse, and each courtroom, may face different challenges. Additionally,

each community may be affected differently by COVID-19. However, the coronavirus that causes COVID-19 does not recognize city, county, or state boundaries. For these reasons, this Operating Plan has been created by the Third Judicial District Court in and for Sweetwater County, taken from guidance given by the Reopening Committee, to create the safest environment possible in which a fair jury trial can occur in Sweetwater County District Courtrooms.

This Operating Plan identifies parts of the trial process and provides solutions to problems that may arise with parts of a trial due to COVID-19. The Operating Plan will allow for jury trials to occur while still protecting the health and safety of our jurors and others present during a jury trial.

This Operating Plan has been reviewed and approved by Wyoming State and Local Public Health Officials. The following measures will be implemented for all jury trials.

PRE-COURTHOUSE SCREENING	
The District Court shall make efforts to ensure that vulnerable populations are not compelled to come to the courthouse and to educate potential jurors on the precautions the Court is taking to protect jurors' health and safety.	
Supplemental Juror Questionnaires	<p>A supplemental juror questionnaire will be sent with each summons in advance of trial. A copy of the questionnaire is attached as Attachment A. This questionnaire may be modified from time to time as seen fit by the District Court.</p> <p>The supplemental questionnaire will allow the Court to screen potentially high-risk individuals before they are summoned to the courthouse for jury duty. The questionnaire will be voluntary, unless a juror is requesting to be excused for reasons related to COVID-19 prior to trial.</p> <p>Jurors may, if they do not wish to share sensitive health information in writing, discuss the matter in person with the judge on the day of jury selection.</p> <p>Supplemental questionnaires will be mailed early enough to allow time for jurors to return it to the court.</p> <p>Responses will be shared with the parties depending upon the circumstances (i.e., whether a potential juror clearly meets the criteria as an "at-risk" person).</p> <p>Responses will be shared on the record prior to the beginning of trial, with the criminal defendant, if any, present.</p>

	<p>If both parties agree, the potential juror will be dismissed for cause before the trial date, if possible.</p> <p>If the parties do not agree, the Court will decide prior to trial, if possible, whether the juror should be excused. Both sides will be given an opportunity to be heard, on the record, prior to the Court's decision.</p> <p>If a potential juror brings the supplemental questionnaire to the courthouse on the day of trial, the Court will confer with counsel and excuse/retain the potential juror as soon as possible</p>
Safety Precaution Information	<p>The Court will send an Informational Letter with juror summonses that provides information regarding precautions the Court and Clerk of District Court are taking to protect public health and safety during jury trials. A copy of this Informational Letter is attached as Attachment B. This letter may be modified from time to time as seen fit by the District Court.</p> <p>A copy of this Informational Letter will be posted on the Clerk of the District Court's county website.</p>
COURTHOUSE PROTECTIONS	
<p>Social distancing, barriers, personal protective equipment (PPE), health screenings, and changes in facilities and operations can all help protect potential jurors and minimize the risk of exposure while at the courthouse. If possible, adjustments will be made to the Top Floor of the Third Judicial District courthouse to help the facility itself protect juror health and safety.</p>	
Facilities (Ventilation)	<p>Research indicates that proper air flow can help limit the spread of COVID-19. The Court has made efforts to improve air quality within the courtroom and other rooms to be used during jury trials in the following ways:</p> <p>Increasing ventilation rates.</p> <p>Ensuring ventilation systems operate properly and provide acceptable indoor air quality for the current occupancy level for each space.</p> <p>Increasing outdoor air ventilation, using caution in highly polluted areas.</p> <p>Improving central air filtration to MERV-13 or the highest compatible with the filter rack.</p> <p>Checking air filters to ensure they are within service life and appropriately installed.</p> <p>Keeping systems running longer hours, 24/7 if possible, to enhance air exchanges in the building space.</p>

Facilities (Doors)	<p>The Courtroom doors will remain closed during proceedings, as the Court has been advised that leaving them open would interrupt the maximum air ventilation available in the facility.</p> <p>Court personnel should open and close doors when necessary during <i>voir dire</i>, and for the jury after trial has commenced, to prevent unnecessary high touch surfaces.</p>
<p style="text-align: center;"><i>VOIR DIRE</i></p>	
<p><i>Voir dire</i> poses special problems due to the number of people that will be congregating at the courthouse. In addition, <i>voir dire</i> is the first time potential jurors will interact with court personnel so neither group may know what to expect.</p>	
Court Procedures Information	<p>Signs will be posted outlining protective measures that will take place as potential jurors enter the courthouse. This will also be included in the jurors Informational Letter. Signs will inform jurors that:</p> <p style="padding-left: 40px;">They will have their temperature taken.</p> <p style="padding-left: 40px;">They will have to answer some health questions.</p> <p style="padding-left: 40px;">They will have to wear face coverings of their choice; if they do not have any with them, they will be provided.</p> <p style="padding-left: 40px;">Jurors will receive information as to where to proceed, or if staff is available, will be escorted to the appropriate location.</p>
Social Distancing	<p>Because our courthouse cannot safely seat an entire jury venire at the same time, jurors will be summoned in sub-panels of 20-25 persons at a time.</p> <p>Times will be staggered for arrival. Voir dire will be limited in time to accommodate staggered sub-panels. Subpanels shall allow 90-120 minutes of voir dire and 30 minutes for cleaning, disinfection and leaving the courtroom.</p> <p style="padding-left: 40px;">Between panels any common surfaces shall be cleaned with disinfectant including, but not limited to gallery seating, microphones, and podium (if used).</p> <p style="padding-left: 40px;">If available, additional court screening personnel shall be present to conduct screening of jurors entering the courthouse to maintain, and to direct each subpanel to maintain social distance in common areas.</p> <p style="padding-left: 40px;">Chairs in hallways will be adequately spaced for social distancing purposes.</p>

	<p><u>Remote <i>Voir Dire</i> – Civil Trials Only</u></p> <p>In the event the parties agree to remote <i>voir dire</i> for civil trials, the following methods may be utilized, to be arranged by the parties:</p> <p>1) Jurors may use computer classroom-like settings and use video conferencing to allow all venire members to participate from remote locations. The parties will jointly provide for alternative facilities to host the remote <i>voir dire</i> groups.</p> <p>2) Several locations may be linked via video conferencing. The parties will jointly provide for any additional screening personnel and alternative facilities to host the remote <i>voir dire</i> groups.</p> <p>3) Potential jurors may videoconference from their own device. This requires use of technology that must be done in coordination with other <i>voir dire</i> alternatives as some members of the venire may not have access to reliable Internet service (or devices) to participate in <i>voir dire</i>.</p>
Health (Screening)	<p>Court screening personnel (Court Security or other employees as designated by the Sweetwater County Sheriff's Office) will conduct health screenings for all persons entering the Top Floor of the District Courthouse through security and all individuals present at the trial. This will include:</p> <p>There will be no waiting in line for security and health screening inside the building. Individuals will be allowed to enter the security and health screening area one at a time, except families will be allowed to be screened together.</p> <p>Social distancing will be required while waiting to enter the courthouse. Visual reminders will be placed to remind people of social distancing including on courthouse lobby benches and office entrances.</p> <p>Taking temperatures:</p> <p>If a touchless/infrared thermometer is available, court screening personnel will determine the temperature of all individuals entering the building through security and participants of the trial. Individuals whose temperature equals or exceeds 100.0 F will be refused admittance to the building.</p> <p>Inmates being transported from the jail to the court building will be screened for symptoms of COVID-19 and have their temperature taken prior to transport. Inmates with symptoms or a temperature equal to or above 99.6 F will not be transported to the court building.</p> <p>Court screening personnel will wear face coverings and gloves for temperature checks.</p>

	<p>Court screening personnel will ask the following screening questions:</p> <ol style="list-style-type: none"> 1) Are you experiencing any symptoms of COVID-19 such as fever or chills, cough, shortness of breath or difficulty of breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting or diarrhea? 2) Have you tested positive for, or have you been in close contact with someone confirmed, presumed, quarantined, or who is being evaluated for COVID-19 within the last fourteen days? 3) Have you visited an area that is subjected to quarantine because of COVID-19 within the last fourteen days? <p>Persons who answer yes to any of the above questions will be denied entry and given instructions on how to proceed.</p> <p>Persons who exhibit signs of illness or symptoms potentially indicating COVID-19 infections will be denied entry and given instructions on how to proceed.</p> <p>Court Security deputies have the authority to deny access to persons who otherwise reasonably appear to present a health risk or fail or refuse to follow the directives for safety measures set forth herein.</p> <p>Court Security deputies will set a protocol for the use of personal protective equipment while screening.</p> <p>Completing a health screening form for each panel of jurors. A sample form is attached as Attachment C.</p> <p>Court screening personnel will maintain information on all persons entering the courthouse through security and participating in the trial for contact tracing purposes. This will include name, address, telephone number and date and time of entry.</p> <p>The Court will remind venire members to notify a bailiff or the Court of any changes in their health condition.</p> <p>If there is a change in health condition that relates to COVID-19 symptoms, the Court will implement its Infectious Event Outline (below).</p>
Hygiene/Personal Protective Equipment (Screening)	<p>Face Coverings:</p> <p>All individuals entering the Courthouse through security and participating in or present for trial shall wear a face covering prior to entering the building, and at all times while in the building.</p>

	<p>Personal cloth face coverings will be allowed. If an individual does not have a face covering upon entry, one will be provided and worn prior to security screening. Face coverings that are of material other than cloth, or do not fully cover the nose or mouth must be approved by the Court prior to entry to the building.</p> <p>Each venire member will sanitize their hands before entering the courtroom. Disposable gloves may be worn if requested.</p> <p>Court screening personnel will instruct venire members how to put on, take off, and correctly wear face coverings and disposable gloves.</p> <p>Court screening personnel or bailiffs will also wear gloves throughout the <i>voir dire</i> process. Training will be provided to court screening personnel and bailiffs on proper procedures to put on, take off, and correctly wear face coverings and disposable gloves.</p> <p>Individuals entering the courtroom will be encouraged to bring their own water, and for jurors, to bring their own snacks. The Court will also make bottled water available for jurors.</p>
Social Distancing Within the Courtroom	<p>Once in the courtroom, the Court will ensure social distancing is observed and face coverings are worn.</p> <p><i>Voir dire</i> will be conducted in the gallery of the courtroom.</p> <p>Seats will be clearly marked for jurors to allow for proper social distancing.</p> <p>If enough seats are available, members of the public may sit in the gallery of the courtroom in seats clearly marked for that purpose, and to allow for proper social distancing. Bailiffs will be responsible for keeping the public separate from venire members and jurors.</p> <p>If there is not sufficient space for members of the public to observe the trial in the courtroom, the Court will make available public electronic access to anyone requesting such.</p>
Continued Health Screening	<p>Bailiffs will continue to monitor venire sub-panels for signs of COVID-19 symptoms.</p>
Hygiene/ Personal Protective Equipment	<p>Venire member responses:</p> <p>Venire members will be asked to “speak up” and avoid use of a microphone if possible.</p> <p>If a microphone is necessary, venire members will be instructed to continue to wear a face covering when responding to questions during <i>voir dire</i>.</p>

	<p>Court personnel will hold the microphone while being used for venire member responses.</p> <p>Venire members will sanitize their hands each time they re-enter the courtroom. Courthouse staff will clean the courtroom between venire subpanels.</p> <p>Cleaning personnel will first clean with soap and water or equivalent (i.e., bleach wipes).</p> <p>After initial cleaning, surfaces will be disinfected with approved disinfectant spray (i.e., Lysol or other spray approved for coronaviruses).</p>
Sidebars	
Social distancing at sidebars presents substantial problems. The following allows for safe, but effective sidebars.	
Social Distancing	<p>Sidebars will occur in Courtroom 3 or in Courtroom 2's jury room. Social distancing will be observed during sidebars.</p> <p>Cleaning personnel will clean and disinfect the jury room at least once a day, or more often if necessary, to be determined by the Court.</p>
CALLING THE JURY	
<p>Since jury selection will occur in subpanels, the Court will announce an approximate time that venire members will be called to inform them if they have been selected for the jury. Selected jury members will be given a time to report back to the courthouse.</p> <p>The Clerk of Court will be responsible for keeping cell phone numbers for each venire member and calling members to tell them if they have been selected as a juror and if so, when to report back to the courthouse.</p>	
SEATING THE JURY	
Maintaining Proper Distance or Barriers During the Trial	
<p>Once the Court has completed the <i>voir dire</i> process, the Court must determine how to socially distance, or place proper barriers, to protect the health and safety of the jury during the trial. There are several strategies and several parts of the trial that may require different strategies.</p>	
Social Distancing	<p>Jurors will sit and be socially distanced in the gallery.</p> <p>Party tables will be arranged to allow counsel and the parties to see and hear jurors and witnesses without obstruction.</p>

	<p>Because barriers and distancing may cause difficulty for jurors hearing witnesses, the court should remind jurors that although Court cannot repeat testimony, if there is any difficulty receiving evidence, notify the Court immediately. There are a limited number of hearing assist devices available. The Court will notify the jurors of that availability.</p> <p><u>Civil Trials</u></p> <p>If the parties stipulate, or if due to the number of parties and/or counsel required for certain trials, remote jury seating will be allowed or ordered by the Court. In this event, the jury and bailiffs would be seated in Courtroom 1 or another designated remote location to watch the trial by video conference. If this were to occur, a video display of jurors would be available in Courtroom 2.</p>
Recesses	
	<p>The jury room for Courtroom 2 is not large enough to socially distance jury members (whether six or 12). Therefore, the Court must use an alternative jury room for the jury to retire at recesses and ultimately deliberate.</p>
Social Distancing	<p>Courtroom 1 will be utilized as the jury room.</p> <p>Surveillance cameras utilized for court security purposes of Courtroom 1 will be turned off or otherwise disabled during jury trials.</p>
Designated Jury Areas/Facilities	<p>The Court and bailiffs will direct jurors to enter and exit the building for lunch and to go home for the day through the Top Floor front entrances. Bailiffs will be responsible for assuring jurors avoid contact with parties and witnesses as they enter and exit the courthouse.</p> <p>The Court will identify restrooms that jurors may access during recesses that will allow for social distancing. There are adequate restrooms in non-public spaces in the courthouse. Bailiffs will direct jurors to available bathrooms.</p> <p>Restroom ventilation shall be kept on high during the day, if the restroom has ventilation available.</p> <p>Cleaning staff will provide mid-day and evening sanitation of high touch surfaces in each restroom.</p> <p>Cleaning staff will ensure an adequate supply of soap and paper towels is available in each restroom.</p> <p>Hand sanitizer will be available outside the bathrooms for use after exiting.</p> <p>In the event jurors wish to take a recess outside, bailiffs will allow access to the courthouse back parking lot for this purpose.</p>

Jury Deliberations	
Special Considerations Once Jury Begins Deliberating	<p>Once the jury begins deliberating, bailiffs will escort jurors to and from the appropriate restroom.</p> <p>The Court and bailiffs will encourage jurors to take breaks periodically throughout deliberations, at least every 90 minutes. Bailiffs will escort jurors to and from the courthouse back parking lot if there is a request to break for fresh air. Bailiffs will supervise jurors during breaks.</p> <p>Prior to deliberations beginning, the Court will instruct jurors to not discuss the case, even with fellow jurors, when on a break.</p>
CONDUCTING THE TRIAL	
<p>Conducting a trial necessarily requires close, personal interaction between the participants of the trial. Not only will lawyers need to talk to their client, but attorneys in the well may need to converse regarding issues that arise during the trial. In addition, the Court must ensure that common areas are disinfected during the trial to protect the health and safety of all participants.</p>	
Public Access	<p>State and Federal Constitutions require public access to trial proceedings.</p> <p>If there is not sufficient space for members of the public to observe the trial in the courtroom, the Court will make available public electronic access to anyone requesting such. For further information on obtaining electronic access, please see <i>Procedure for the Public to Attend Hearings Electronically</i> on the <i>Weekly District Court Schedule</i> page of the Clerk of District Court's website at: https://www.sweet.wy.us/departments/clerk_of_district_court/district_court_schedule.php#outer-195</p> <p>In the alternative, if available, the Court will use live streaming to allow public access.</p>
Social distancing	<p>Courtroom areas will be clearly marked for "jurors" and "public" areas:</p> <p>If enough seats are available, members of the public may sit in the gallery of the courtroom in seats clearly marked for that purpose, and to allow for proper social distancing. Bailiffs will be responsible for keeping the public separate from venire members and jurors.</p>
Common Areas	
Hygiene	<p>Counsel will question witnesses from counsel's table. If counsel wishes to use a half podium or other stand and have one available, they may do so and place it on counsel's table.</p> <p>Counsel shall use lapel microphones if available, or microphones placed on counsel tables. If two attorneys are conducting the trial for one party, each attorney shall use a different microphone, if available.</p>

	<p>Disposable microphone covers will be used for the witness stand microphone, if available. Bailiffs or cleaning staff shall place a fresh disposable microphone cover over the microphone for each witness. If disposable microphone covers are not available, a bailiff or cleaning staff will clean the microphone with disinfectant after each witness.</p> <p>Both Courtroom 1 and Courtroom 2 will be cleaned and disinfected by cleaning person at least as often as following the morning session and afternoon session or more often if necessary, as determined by the Court.</p> <p>All disinfectants used will be an EPA approved disinfectant (List N), to be used according to EPA guidance.</p> <p>Disinfectants from List N available for cleaning include:</p> <table><tr><th>Name</th><th>EPA Reg. No.</th><th>Wet Time (min)</th></tr><tr><td>Purell</td><td>84368-1</td><td>1</td></tr><tr><td></td><td></td><td></td></tr><tr><td>Clorox Cleaner</td><td>67619-17</td><td>5</td></tr><tr><td>Perk Wipes</td><td>6836-340</td><td>10</td></tr><tr><td>Rediquat</td><td>10324-85</td><td>10</td></tr><tr><td>Cidequat</td><td>1839-83</td><td>10</td></tr></table>	Name	EPA Reg. No.	Wet Time (min)	Purell	84368-1	1				Clorox Cleaner	67619-17	5	Perk Wipes	6836-340	10	Rediquat	10324-85	10	Cidequat	1839-83	10
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Personal Protective Equipment	<p>Plexiglass barriers have been placed on the side and front of where the witness will be seated.</p> <p>After each witness testifies, cleaning staff will clean and disinfect the plexiglass barriers and the witness chair.</p> <p>All trial participants, excepting witnesses who will be seated behind a clear barrier, will be required to wear face coverings during the trial unless given an exception by the Court prior to trial.</p> <p>Counsel and defendants in criminal cases will be allowed to wear clear face masks approved by the Court if they choose.</p> <p>Face coverings can include N95 masks, electrostatic surgical masks, other cloth face coverings, or a combination of all.</p>																					
Social Distancing	<p>Generally, all participants, including attorneys and client, must maintain social distancing of at least six feet.</p> <p><u>If Attorneys and/or Clients</u> must communicate closer than six feet, a face covering must be worn at all times, and limited in time by necessity.</p> <p>To facilitate confidential communication, attorneys and clients are encouraged to use written communication, on paper or electronic. They</p>																					

	<p>will be allowed to use their cell phone, tablets, or other electronic device at counsel's table. Any electronic device used for this purpose must not record any trial proceedings and must not be used for any improper purpose, such as searching the internet, taking photographs, being on social media. Electronic communication shall only be allowed for purposes of communicating between the attorneys and clients in the courtroom about the current case. Counsel will assure that their client isn't using the device for improper purposes.</p> <p>Remote jury trials are only available for civil trials. Such will be allowed if the parties stipulate to such, or if due to the number of parties and/or counsel required for certain trials, remote jury trials will be allowed or ordered by the Court.</p>
Scheduling	<p>The Courthouse will be limited by space to conducting only one trial at a time. No other in person hearings will be held in the courthouse during a jury trial.</p> <p>The Court will limit sessions to no more than 90 minutes. Trial participants and cleaning staff will be notified of expected break times at the start of each day. Jurors will be escorted to Courtroom 1 for breaks and to restrooms and outside areas thereafter if necessary.</p>
Exhibits and Documents	<p>Although there is limited evidence supporting surface transmission of COVID-19, the Court will minimize the risk of persons handling exhibits by suggesting the following alternatives:</p> <p><u>Alternative 1.</u> Pre-file to allow documents and tangible items to detoxify.</p> <p>Court will maintain the exhibits in a sealed form. Exhibits will be available for trial.</p> <p>Persons handling exhibits during trial must sanitize their hands or wear gloves prior to handling exhibits.</p> <p>When a party seeks to admit an exhibit, the party will retrieve the exhibit from the sealed exhibit container.</p> <p>Follow normal procedure for seeking admission of the exhibit.</p> <p>If a party seeks publish an exhibit, the party may use available technology or may have submitted sufficient copies of exhibit so that each juror receives a copy of the exhibit to avoid passing exhibits from juror to juror.</p> <p><u>Alternative 2.</u> No Direct Juror Contact with Exhibits until Deliberation.</p>

	<p>Follow the procedures for pre-filing exhibits described above or only have person wearing proper PPE (gloves or hand sanitizing, and face covering) handle exhibits during trial process.</p> <p>This will mean, if an attorney wants to work with an exhibit during trial without using available technology, the attorney will need to be masked and gloved or hands sanitized when handling the exhibit.</p> <p>Exhibits may be published <i>only</i> using available technology such as a document camera or digital images projected through the court's A/V system.</p> <p>Actual exhibits will be placed on the exhibit table. They will be collected by the court reporter or clerk at the end of session in which the exhibit was admitted.</p> <p>All documents provided to jurors for deliberation shall be provided by a single person assigned by the Court.</p> <p>If the parties desire to deviate from the provided alternatives, it must be discussed in advanced with the Court before trial.</p>
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INFECTION EVENT PROTOCOL

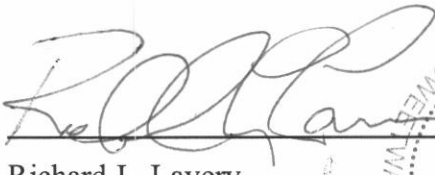
Trial Participant becomes Ill (In-person Screening)	<p>If after the commencement of trial, a Trial Participant becomes ill, has a temperature (over 100F), answers any health screening question in the affirmative, or indicates a condition identified in the supplemental questionnaire before entering the courtroom, the Court will:</p> <ol style="list-style-type: none"> 1) Obtain a mobile telephone number from the participant 2) Instruct the person to return to their vehicle 3) Instruct the person to remain at the courthouse in their vehicle until they are contacted by the presiding judge. 4) Notify local public health officials and follow local and State directives related to quarantine.
Trial Participant Becomes Ill in the Courtroom	<p><u>Ill Person</u></p> <p>The person shall wear a face covering, maintain social distance from all others in the courtroom, and be escorted to their vehicle or other outside location if no vehicle, as soon as possible. If the ill person is a juror, they will be escorted by a bailiff. Any other ill trial participant will be escorted by court security.</p> <p><u>Other Trial Participants</u></p> <p>All other trial participants shall remain in the courtroom with face coverings on and maintaining social distance.</p>

	The Court or person designated by the Court will contact local public health and follow recommendations and protocol of how to proceed.
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Dated this 7th day of August, 2020.

By the Court

By the Court



Richard L. Lavery
District Court Judge



Suzannah G. Robinson
District Court Judge



SUPPLEMENTAL JUROR QUESTIONNAIRE

In light of COVID-19, there are special considerations that the Court may consider when asking people to perform their civic duty by serving as jurors in trials. You **shall** fill out this supplemental questionnaire to identify factors if you are seeking to be excused from jury service due to COVID-19. If you are uncomfortable disclosing items in questions 1-5, you will be required to come to court and explain those things, in private, during jury selection.

If you want to provide this additional information, please answer the following questions and sign this form under penalty of perjury and return it to the Clerk of Court. The judge will meet with lawyers on the case and make a decision regarding excusing you from jury duty for cause before you must appear at the Courthouse.

YES NO

1.	Are you currently experiencing any COVID-19 symptoms: having a fever or chills, a cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea?		
	Explanation:		
2.	Do you have, or have you recently had, a health condition that compromised or suppressed your immune system?		
	Explanation:		
3.	Do you suffer from any chronic illness including, but not limited to, high blood pressure, cancer, diabetes, heart disease, or lung disease?		
	Explanation:		
4.	Have you recently been diagnosed with, or been exposed to another diagnosed with COVID-19, travelled, or been exposed to another who has recently travelled, to an area that has experienced a COVID 19 outbreak?		
	Explanation:		
5.	If you have answered "yes" to any of these questions, are you requesting that you be excused from jury duty? In your explanation, please describe how long (i.e., a few weeks, the whole term, etc.) you seek to be excused from jury duty.		
	Explanation:		

I consent to the Court sharing this information with the attorneys and persons involved in the trial.

I certify under penalty of false swearing that the foregoing is true.

(Signature)

Juror Number

(Printed Name)

JUDGE:

CASE NAME:

ATTORNEYS:

ATTORNEYS:

BAILIFFS:

BAILIFFS:

COURT SECURITY:

COURT SECURITY:

START TIME:

END TIME:

		Juror	Temp.	Exposure to Covid-19	Fever or chills	Cough	Shortness of breath or difficulty breathing	Fatigue	Muscle/body aches	Headache	New loss of taste or smell	Sore throat	Congestion or runny nose	Nausea or vomiting	Diarrhea
	Name														
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Completed By: _____ Signature: _____ Date: _____



STATE OF WYOMING

THIRD JUDICIAL DISTRICT

Dear Potential Jurors:

First, from all of us, thank you for contributing to our justice system by being potential jurors. Our system depends upon you and we thank you!

Second, in light of the COVID-19 pandemic, our courts have taken precautions to ensure your safety when we ask you to do your civic duty and serve as jurors. These measures include:

Supplemental questionnaires to screen individuals with underlying health conditions or other concerns

Health screenings for all potential jurors before entering the courtrooms

Social distancing before entering and within all courtrooms

Personal protective equipment (masks, hand sanitizer, and disinfecting wipes) provided by the courts

Everyone, including potential jurors, will be required to wear a face covering for entry and at all times while in the courthouse, unless previously given an exception by the Court.

Thoroughly cleaning and disinfecting courtrooms at least twice a day

Due to present circumstances, the Court is not able to provide coffee and snacks for potential jurors, and drinking fountains will not be available. The Court will provide bottles of water for potential jurors, and potential jurors may bring snacks or beverages.

No one can guarantee that any of us will not be exposed to COVID-19. However, we have developed these protective measures, in accordance with State and County public health guidance, to minimize any risk to your health and give you comfort that we are looking out for your safety when you come to our courtrooms.

If you have any questions, concerns, or suggestions for us to make your experience at the courthouse better, please let us know.

Suzannah G. Robinson
District Judge