

Covid-19 Operating Plan

Judicial District: _____

Courthouse: _____

Address: _____

Judges: _____

** All judges in the courthouse should coordinate the timing of jury trials to minimize the number of jurors in the courthouse at one time; however, district and circuit courts may develop separate operating plans.*

Proposed Start Date of Jury Trials: _____

Please identify measures your courthouse is implementing in each of the following categories:
(Please refer to the Covid-19 Jury Trial Guidelines for guidance)

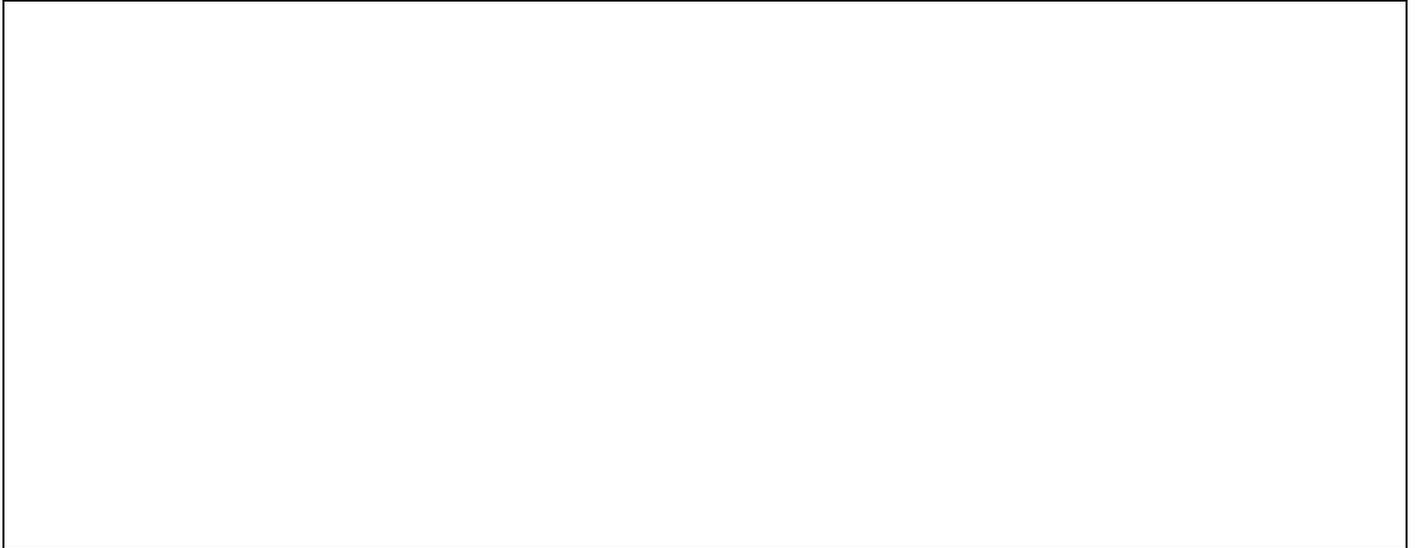
Pre-Courthouse Screening

(e.g. supplemental juror questionnaires screening for high-risk individuals, providing safety precaution information, increasing number of jurors summoned for each venire panel to allow for more excusals)

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Courthouse Protections

(e.g. operating and inspecting ventilation systems, leaving doors open where possible)



Voir Dire

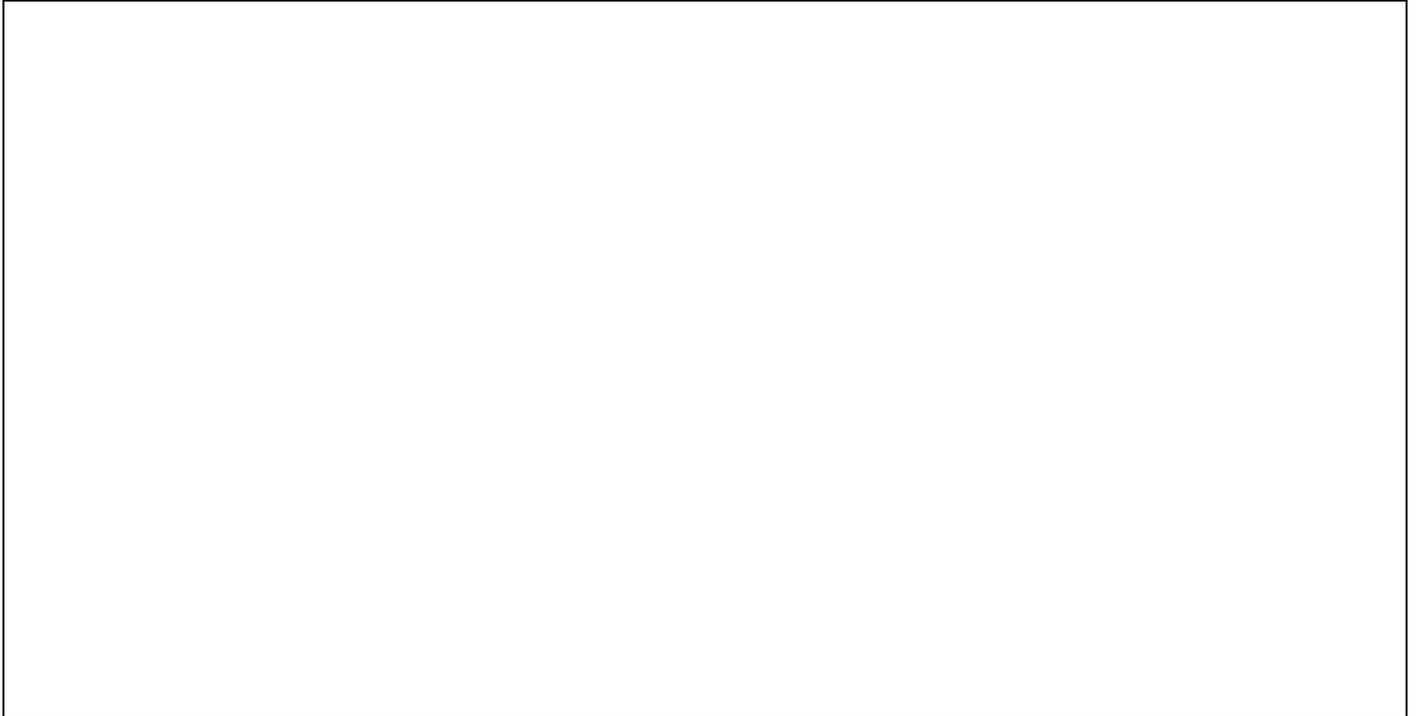
(e.g. health screenings on arrival, possible use of larger facilities, staggered arrival times, disinfect courtroom between panels, spaced seating, plexiglass barriers, remote voir dire, providing PPE)



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Seating the Jury

(e.g. PPE, implement social distance between jurors while maintaining ability to see and hear, plexiglass barriers, alternative areas for juror recesses/deliberations)



Conducting the Trial

(e.g. allow public access via webcast/livestreaming, create separate areas for jurors and public, eliminate podiums, allow attorneys and clients to communicate via electronic devices, limit use of communal microphones and disinfect after use, limit juror contact with exhibits until deliberations)



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Infection Event Protocol
(e.g. notify public health officials)

Other (if applicable):
(consider and address other circumstances unique to your courthouse and community if necessary)

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Signatures:

The operating plan should be approved by every judge regularly conducting business in the court subject to the plan. A representative judge must sign the operating plan, along with the city or county health official.

X _____
Judge

Date

X _____
City or County Health Official

Date