



COURTHOUSE CORONAVIRUS NOTICE

This Notice is given in the interest of public health to prevent the spread of COVID-19 (the Coronavirus), declared to be a worldwide pandemic and a National and State Emergency. Notice is issued by District Judge Richard Lavery & District Judge Suzannah Robinson:

ENTRY INTO THIS PUBLIC BUILDING MAY NOT BE NECESSARY OR ADVISABLE

Please **DO NOT ENTER** if you:

1. Have been diagnosed with, or have had contact with, anyone who has been diagnosed with COVID-19 virus;
2. Have apparent symptoms of COVID-19 virus, such as fever, cough, or shortness of breath;
3. Have been directed to quarantine, isolate, or self-monitor;
4. Have traveled outside the United States in the previous 14 days or domestically from any confirmed community transmission location in the previous 14 days;
5. Reside with or have been in close contact with any person in the above-mentioned categories.

Court security may question you about the above.

To minimize any spread of the Coronavirus, we ask you to limit your use of the Courthouse:

- If you need to file something: The District Court will allow email and fax filings and temporarily waive fax filing fees. Such filing is strongly encouraged. Please contact the Clerk's office for instructions on how to file.
- If you are here for a hearing: Many District Court hearings have been reset to occur by video or telephone. If you are represented by an attorney, please contact your attorney to confirm how you are to appear. If you are an attorney here for a hearing, contact the appropriate court to confirm this is an in-person hearing. If you are not represented by an attorney, please contact the appropriate court to confirm this is an in-person hearing. Spectators are encouraged not to attend unless necessary.
- Attendance in-person is required for some critical, time-sensitive hearings. In those events, we ask that counsel and participants practice the recommended health and sanitation measures for the prevention of the transmission of COVID-19. Courtrooms are sanitized regularly, and sanitizing wipes are available in courtrooms.
- If you are in a high-risk category for COVID-19 (Older adults and people who have severe underlying chronic medical conditions like heart or lung disease or diabetes) or if you have special concerns about transmission of COVID-19 over the next few weeks, please alert the Court prior to the hearing for instructions.
- If you have business at the District Court Clerk's Office or are here to pay a fine or child support: Please contact that office by telephone first, to determine whether the business can be done electronically, through a drop box, or by mail.
- If you have no attorney and are seeking emergency relief: Please call the Clerk's Office for the court where you would seek relief for instructions on how to file.
- Passports are temporarily unavailable from the Clerk of District Court. Passports are available at the U.S. Post Office in Rock Springs, WY. You may also complete your application on-line at: <http://www.travel.state.gov>.
- If in doubt as to whom you should contact, please call the Clerk's Office.

These precautions are temporary but will remain in place and may be updated until it is determined safe to remove them. People who think they may have been exposed to coronavirus are urged to contact Sweetwater Memorial COVID-19 Nurse Triage line: 307-522-8523.

**SWEETWATER COUNTY
COURTHOUSE
CONTACT INFORMATION**

**Clerk of District Court's Office
872-3820 or 922-5246**

**Judge Lavery's Chambers
872-3776**

**Judge Robinson's Chambers
872-3228**

