

**Circuit Court of the Ninth Judicial District  
Sublette County, Wyoming**

Curt A. Haws  
Circuit Court Judge

Amy Knotts  
Clerk of Court



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**IN RE EMERGENCY MANAGMENT )  
ORDER )  
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**ORDER REGARDING COURT PROCEDURES AND PROTOCOLS DURING  
NATIONAL AND STATE OF WYOMING STATE OF EMERGENCY**

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**THIS MATTER** comes before the Court upon its own motion.

**WHEREAS** both the State of Wyoming and the United States have declared a state of emergency with regard to the COVID-19 pandemic; and

**WHEREAS** the Circuit Court in and for Sublette County, Wyoming finds it necessary to adopt emergency procedures and protocols to both ensure the health and safety of the public having business with the Court as well as the health and safety of Court staff and law enforcement;

**IT IS THEREFORE ORDERED ADJUDGED AND DECREED AS FOLLOWS:**

1. While the Court will remain open to the public, only litigants and counsel having scheduled business with the Court shall be admitted to the Courtroom. All proceedings will continue to be recorded and that record available to any that request a copy of that record. Until the state of emergency is lifted, all costs typically associated with copies of recorded hearings will be waived. However, producing copies of recorded hearings will not take priority over other Court business.

2. Wherever possible, technology (video/telephonic) will be used to conduct hearings rather than requiring counsel and litigants to appear in person. COUNSEL ARE HEREBY GRANTED PERMISSION TO APPEAR VIA TECHNOLOGY WITHOUT FILING A FORMAL MOTION. COUNSEL WILL PLEASE ADVISE THE COURT IF THEY PLAN TO APPEAR REMOTLEY.
3. Litigants represented by counsel are permitted to appear through counsel and are excused from a personal appearance through April 30, 2020.
4. All trials are hereby continued for a period of thirty (30) days. In the event that a criminal defendant's right to a speedy trial becomes an issue, the Court will make the requisite findings under WRCrP Rule 48 to continue the trial beyond the 180 time limits specified therein.
5. Parties are encouraged and authorized to file all submissions/pleadings via e-mail as provided in Rule 301 of the Uniform Rules for District Courts. All fees for fax/e-mail filing are hereby waived.
6. Civil pleadings and filings will be accepted but no hearings or trials will be scheduled for at least thirty (30) days. That time-line may be extended depending on developments in the state of emergency.
7. Civil Protection Order matters will be addressed by the Court upon filing. Ex Parte Orders will be addressed and issued where appropriate. Trials on those Petitions, however, will be scheduled in accordance with paragraph 6 above, or at the Court's earliest safe convenience.

8. To reduce the possibility of virus transmission, those physically visiting the Court or the Courtroom will make every effort to maintain at least a six foot physical separation from all other persons.
  
9. This Order is subject to revision, modification, or extension without notice.

March 17, 2020.

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Curt Haws  
Circuit Court Judge