

IN THE SUPREME COURT, STATE OF WYOMING

OCTOBER TERM, A.D. 2005

IN THE MATTER OF APPOINTING)
SUPERVISING JUDGES IN COUNTIES)
WITHOUT A RESIDENT CIRCUIT JUDGE)
AND IN COUNTIES WITH MULTI-JUDGE)
CIRCUIT COURTS)

Administrative Notice THE SUPREME COURT
STATE OF WYOMING
FILED

DEC 21 2005

Judy Pacheco
JUDY PACHECO, CLERK

**ORDER APPOINTING SUPERVISING JUDGES IN COUNTIES WITHOUT RESIDENT
CIRCUIT JUDGES AND IN COUNTIES WITH MULTI-JUDGE CIRCUIT COURTS**

This matter came before the Court by direction of the Board of Judicial Policy and Administration. In accordance with the Board's Policy for Supervision of Circuit Court Clerical Staff, a copy of which is attached hereto, and the Supreme Court deeming it proper to designate supervising judges in counties without resident circuit judges and in counties with multi-judge circuit courts, it is, therefore,

ORDERED that effective upon the date of entry of this Order, the following Circuit Judges, be and hereby are, appointed to administer the functions and administrative activities of their respective courts:

Judge Terrill Tharp and Judge William Edwards for Campbell County;
Judge Robert Skar for Hot Springs, Big Horn and Washakie Counties;
Judge Vincent Case, Jr. in Platte and Niobrara Counties;
Judge Denise Nau for Laramie County; and
Judge Michael Huber for Natrona County.

DATED this 21ST day of December, 2005.

BY THE COURT:

William U. Hill
WILLIAM U. HILL
Chief Justice

Board of Judicial Policy and Administration
Policy Statement for Supervision of Circuit Court Clerical Staff in Counties
Without a Resident Judge and Circuit Courts With Multiple Judges In A Single
Location

A. GENERAL POLICY STATEMENT FOR SUPERVISION OF CIRCUIT COURT CLERICAL STAFF IN COUNTIES WITHOUT A RESIDENT CIRCUIT COURT JUDGE

One of the circuit court judges within the judicial district shall have ultimate responsibility for supervising the court staff in the counties without a resident circuit court judge. The circuit court judges within the district shall submit their recommendation to the Board for the position of supervising judge. The Board shall have the final authority to appoint the supervising judge. In the event the circuit judges within the district do not make a recommendation, the Board shall appoint a supervising judge.

B. GENERAL POLICY STATEMENT FOR SUPERVISION OF CIRCUIT COURT CLERICAL STAFF IN COURTS WITH MULTIPLE JUDGES IN A SINGLE COURT LOCATION

When more than one judge presides in a single court location, one of the circuit court judges shall have ultimate responsibility for supervising the staff. The circuit court judges within the single court location shall submit their recommendation to the Board for the position of supervising judge. The Board shall have the final authority to appoint the supervising judge. In the event the circuit court judges do not make a recommendation, the Board shall appoint a supervising judge.

C. SPECIFIC ACTIONS:

1. On or before November 30th of each year, the circuit court judges within the affected courts and judicial districts shall submit their written recommendation to the Board of Judicial Policy and Administration.
2. The Board shall consider the recommendations at its December Board meeting of each year and make the appointments by December 31st of each year.
3. In the event the Board does not receive a written recommendation from the circuit court judges by November 30th of any year, the Board shall appoint the supervising judge and provide written notification to the affected circuit courts.

Dated this 12th day of July, 2002.

Board of Judicial Policy and Administration

By: William U. Hill
Chief Justice William U. Hill