



CJP Advisory Council Meeting

Meeting Date/Time: Friday, September 14, 2018, 10:00am – 11:45am

In attendance were: Honorable Justice Kate Fox, Lily Sharpe, Eydie Trautwein, Ryan Roden, Crystal Girolami, Dan Wilde, Korin Schmidt, Jennifer Davis, Jacob Weinzierl, Deborah Hibbard, Marty Nelson, Elizabeth Forslund and Whitney Agopian (PK). On the phone were: Honorable Justice Michael Golden (ret.), Honorable Judge Teri Smith, Michelle Heinen and Anne Reiniger.

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Fox</i>	<ul style="list-style-type: none">Justice Fox called the meeting to order at 10:03.Review of order re-appointing members (See Handout – Order filed August 29, 2018). Steve Weichman in Teton County is not running for re-election and the plan is to leave his vacancy open until after the November election. Carol Tullio will also stay on for another term.Review and approval of May 18, 2018 minutes. Dan Wilde motioned to approve, Ryan Roden seconded the approval of minutes, all in favor, none opposed. (See Handout – May 18, 2018 minutes)Action item updates (from May meeting): Justice Fox asked the Board of Judicial Policy and Administration for their thoughts on combining the juvenile abuse and neglect court case and termination of parental rights cases instead of having two separate dockets. There were no strong feelings for or against moving. A subcommittee was created to draft a proposal for moving the GAL Division (to submit to legislators and LSO staff to consider). No progress has been made yet, the subcommittee will meet and provide an update at the next meeting.	<ul style="list-style-type: none">Minutes approved.Action Item: Subcommittee to meet and provide an update on the proposal for moving the GAL Division at the next meeting.
Grant Activity Update	<ul style="list-style-type: none">New CJP Coordinator, Whitney Agopian, J.D., starts October 9, 2018. The Council welcomed Whitney to the team!	Action Item: Whitney Agopian and Eydie

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<i>Eydie Trautwein and Justice-Fox</i>	<ul style="list-style-type: none">Update from federal meetings held on July 17-18, 2018 in Washington, D.C. Attendees included Deborah Hibbard, Dan Wilde, Justice Fox, Korin Schmidt, Jill Kucera, Elizabeth Forslund, Ed Heimer and Eydie Trautwein. The Family First Prevention Services Act (FFPSA) has created a big shift in thinking – the new focus is prevention. Specifically, early identification and services in the home and less reliance on out-of-home placements. DFS is thinking of ways to develop capacity to provide more services in-home. Korin Schmidt appreciates CJP recognizing its role in prevention and supports efforts to try to prevent removal at the shelter care hearings. The Council discussed ways to provide a higher level of services (and eliminate risk or perceived risk) to encourage courts and attorneys to accept recommendations to leave a child in the home. If placement at home is not appropriate, then a family placement should be considered. FFPSA places a high burden on courts to determine whether prevention efforts were made before removal and adds extra layers of review for children placed in residential treatment centers (RTCs). There are judicial districts that favor RTCs and CJP may be able to help provide education as to why this may not be the best option. Discussed way to train on “prevention” related topics and key components of the FFPSA.Review of Strategic Plan and Self-Assessment submitted on July 30, 2018 (See Handout Strategic Plan and 2018 Self-Assessment). These documents were originally due on June 30, but our federal partners provided an extension to accommodate planning and work completed during the July meeting. Highlights include offering Child Abuse and Neglect Institution (CANI) scholarships to more judges, increase trainings on prevention, training for new prosecutors, develop additional ROM reports, analyze legal representation (GALs and parent attorneys). CJP will continue community trainings, hosting of the statewide symposium and develop shelter care hearing trainings. The bulk of the work will still focus on Continuous Quality Improvement (CQI), joint data projects with DFS, and CFSR/PIP work. The Council discussed adding judges’ training, adding a tracking function related to ‘time to permanency’ and a review of re-entry rates (children re-entering care in less than a year).	<p>Trautwein to add a budget item to future agendas (to track expenditures and potential reversions).</p> <p>Action item: Eydie Trautwein and Whitney Agopian will locate and review older studies and provide the Council with recommendations.</p> <p>Action item: Begin conversations with the judiciary (facilitated discussions) about FFPSA and what may be required to alleviate risk associated with removals.</p>

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<p>CQI/Data/CFSR Committee</p> <p><i>Eydie Trautwein and Elizabeth Forslund</i></p>	<ul style="list-style-type: none"> Elizabeth Forslund provided a CFSR and Program Improvement Plan (PIP) update. Wyoming’s CFSR review occurred in July 2016, still waiting for PIP approval, hopefully it is soon! The PIP has been approved by the regional office and Wyoming is waiting for the next level/final approval. There have been several requests for changes and some negotiation the last several weeks. Once the PIP is approved, the Council should re-review the document to make sure everyone is on the same page. The Court observation project is included in the PIP and will begin once the PIP has been approved (has been postponed pending PIP approval). ROM update. CJP and DFS have partnered to purchase a ROM subscription. ROM has been extremely beneficial to CJP and has made it easy to run reports that both CJP and DFS managers can access. ROM has also saved CJP funds since it no longer has to pay for ad hoc reports. Elizabeth Forslund provided an update on the ROM roll out and discussed the development of new dashboarding capabilities. DFS is setting up test dashboards for different users, working on in-home reports and testing reports to make sure the data submitted is accurate and reliable. The Council reviewed recent “time to permanent placement” trend data (see Handout – ROM report) and discussed recent trainings that should help decrease numbers in some judicial districts. The Council reviewed the new Excel tickler system to calculate timely juvenile court hearings (Handout – Hearing 	<ul style="list-style-type: none"> Action Item: The Council will review the approved PIP at the December meeting. Action Item: Post hearing calculator to CJP website.

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<p>ICWA Subcommittee</p> <p><i>Eydie Trautwein, Judge Terri Smith and Jennifer Neely</i></p>	<ul style="list-style-type: none"> • The Council discussed ways to offer a Juvenile Court Refresher Training (similar to the community trainings currently offered) for tribal court judges. 	<p>Action Item: Eydie Trautwein will reach out to Judge Smith to see if there is interest in a training prior to December.</p>
<p>Parent Legal Representation Committee</p> <p><i>Anne Reiniger and Justice Golden</i></p>	<ul style="list-style-type: none"> • The committee provided a general update. Lisa Finkey has prepared new motions due to the recent juvenile court rule changes and those motions were reviewed and approved by the committee. CJP will update the parent attorney handbook this year and will post to the CJP website. The subcommittee is working on recruiting more attorneys to do appeals. The Wyoming State Bar added child welfare to their referral directory. Subcommittee members had a concern regarding parents whose names are on the DFS central registry and how to petition to have their client's names removed. CJP can add a central registry training to the BlogTalk schedule. • Justice Golden provided a shelter care hearing update and providing information on a recent WY Supreme Court decision (released in July) which impacts parent attorney work. The case is <i>In the Interest of ECH</i>, and there were two primary issues: 1) whether the juvenile court denied the non-offending father's due process when he was denied transport. Court said attendance via phone and counsel being present was enough, so no due process violation; and 2) whether the juvenile court committed plain error when it did not have counsel appointed. The court analyzed under the plain error standard. The court found there was no violation. Denied a substantial right, but not material prejudiced. Appeal failed. 	<p>Action item: Eydie Trautwein will try to organize an emergency meeting with county commissioners and Justice Fox to discuss and plan for the impacts of <i>In the Interest of ECH</i>.</p> <p>Action Item: Add a Central Registry BlogTalk podcast to the current schedule.</p>

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	<ul style="list-style-type: none"> <i>In re ECH</i> highlights the need for the juvenile court to appoint counsel to a non-offending parent. The Council discussed impacts of the decision, the need for more attorneys to represent parents and the current attorney structure (and lack thereof). Natrona County is bracing for an increase in cases and cost as a result of the opinion. The Council discussed various aspects of the issue including who is currently bearing the cost for fees (counties), could there be additional monies legislatively appropriated, who needs to be involved (county commissioners and legislators), the disconnect between service and funding and different cost sharing ideas (state/county). Eydie Trautwein called Pete Obermueller, County Commissioner Association, to alert him of the case and potential impacts and he said he would let CJP know if there are concerns. He had not heard anything yet. Eydie Trautwein will alert county attorneys at their upcoming WACO meetings and district court judges via the CJP breakfast during the Judicial Council meeting. CJP may want to reach out directly to individual county attorneys and county commissioners, and meet with the largest counties (Natrona and Laramie) individually. Eydie Trautwein will try to get a meeting scheduled as soon as possible (or get on the agenda of the county commissioners) at WACO to discuss ECH impacts. Parent attorney and prosecutor trainings are going well. Trainings have been completed or are scheduled as follows: Cheyenne – May 18; Cheyenne – June 28; Douglas – July 20; Riverton – July 27; Sheridan – August 10; Gillette – August 24; and Torrington – September 14. Overall seven trainings have been conducted statewide, not seeing big numbers, but the information is getting to the right people and resulting in a community connection and change. Lisa Finkey will train next year in districts where a need is identified (through data). 	
Training Committee Eydie Trautwein	<ul style="list-style-type: none"> The Council reviewed the Wyoming Joint Symposium on Children and Youth survey results (Handouts – Evaluation – Strengths, Needs Improvement, Suggestions). Generally, attendees provided positive feedback and it works well to partner with the Attorney General’s Office, Division of Victim Services. Eydie Trautwein recommended CJP continue to partner with the Division and hold another conference in 2019. 	<ul style="list-style-type: none">

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Sex/Human Trafficking Taskforce Update <i>Debra Hibbard, Dan Wilde and Eydie Trautwein</i>	<ul style="list-style-type: none"> CJP members continue to attend quarterly meetings, the focus has been awareness campaigns and undercover stings across the state. 	
I-VE Taskforce Update <i>Eydie Trautwein, Debra Hibbard, Jill Kucera</i>	<ul style="list-style-type: none"> Debra Hibbard and Jill Kucera provide an update on the mock (preliminary) IV-E audit scheduled for the week of October 15 and federal audit scheduled for the week of May 20, 2019. DFS is preparing 300 cases to review, which is 100% of IV-E cases. Will have an initial team review and then a secondary team. In May, 80 cases will be reviewed. Working on a training for all state reviewers before October review; the training will be recorded and available on demand. Reason CJP is involved with DFS as the IV-E agency. DFS uses IV-E dollars to pay for half the cost for placement for eligible cases. Need to work as a team to make sure court orders have the correct language so DFS can access IV-E dollars. Jill and Eydie train on it with calculation and loss of funds if don't have timely hearings. FFPSA also changes access for IV-E dollars. 	
Prevention Subcommittee <i>Eydie Trautwein, Jen Davis, and Crystal Girolami</i>	<ul style="list-style-type: none"> The subcommittee gave a data update and reported they are using ROM to look at in-home and re-entry data to form a hypothesis which will guide their work. Currently looking at children who are maintaining without State involvement. At some point, the Council will need to review and provide input on which data points are a priority. The committee reported that ROM allows users to search for children re-entering care with State involvement within 12 months of exit. The subcommittee is digging into the data and has some good ideas and will present some recommendations to the Council in December. Elizabeth Forslund joined the subcommittee. 	Action Item: Jen Davis to revise proposal ask and re-present to the committee in December.

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	work together to add information and bring a revised proposal to the Council for a discussion at the December meeting.	
2018-2019 Meeting Schedule	<ul style="list-style-type: none">• December 14, 2018 – 10:00 am – Calendared• March 15, 2019 – 10:00 am• May 17, 2019 – 10:00 am• September 13, 2019 – 10:00 am• December 13, 2019 – 10:00 am	
Adjournment	<ul style="list-style-type: none">• Meeting adjournment at 11:51 am.	