

JUDICIAL BRANCH



BOARD OF LAW EXAMINERS



STATE OF WYOMING

2015-2016

BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature

Sharon K. Wilkinson

Name

Sharon K. Wilkinson

Title

Executive Director

Person(s) responsible for the preparation of this budget:

Cathy M. Duncil, Book Keeper

B - AGENCY SUMMARY

Agency Name: BOARD OF LAW EXAMINERS		Agency Number: 102				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION	0100	178,750	178,750	0	178,750	178,750
TOTAL BY EXPENSE ORGS		178,750	178,750	0	178,750	178,750
PERSONAL SERVICES	0100	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	136,300	0	136,300	136,300
RESTRICTIVE SERVICES	0300	688	688	0	688	688
CONTRACTUAL SERVICES	0900	178,062	41,762	0	41,762	41,762
TOTAL BY OBJECT SERIES		178,750	178,750	0	178,750	178,750
OTHER FUNDS	Z	178,750	178,750	0	178,750	178,750
TOTAL BY FUNDS		178,750	178,750	0	178,750	178,750

Agency Name: Board of Law Examiners	Agency Number: 102
-------------------------------------	--------------------

Section 1. Agency Statutory Authority

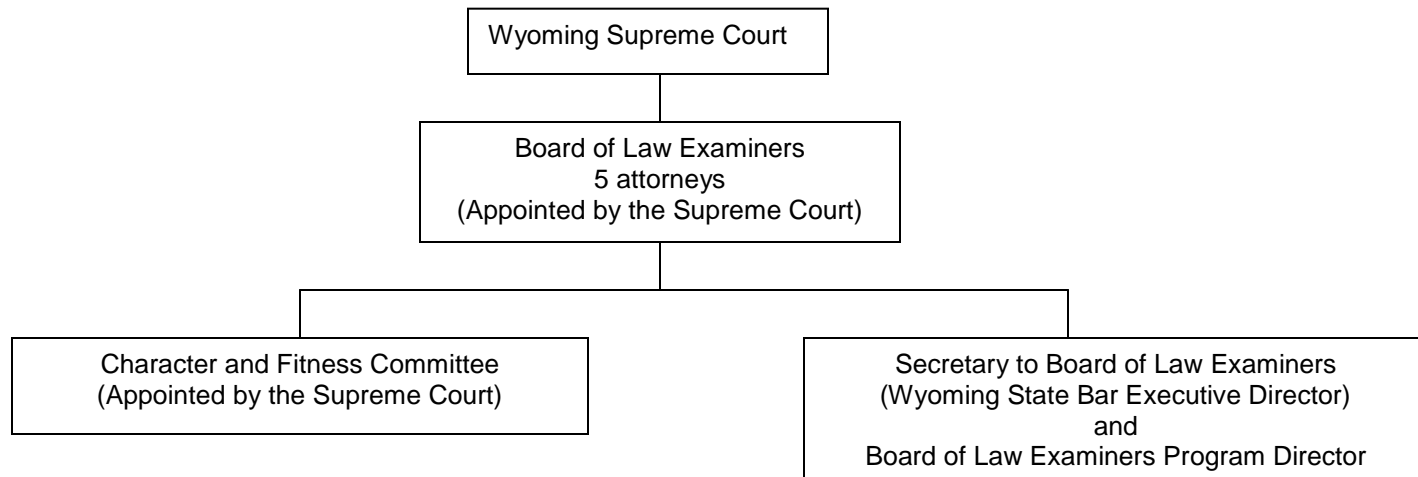
W.S. 33-5-101 through W.S. 33-5-113 Duties generally of the Board of Law Examiners

Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Developing and distributing applications for admission to the Wyoming State Bar.
2. Processing applications to practice law in Wyoming and investigating the character and fitness of applicants. Generally, the Board processes at least 150 applications a year.
3. Preparing and grading the written portion of the Wyoming Bar Exam.
4. Determining whether lawyers admitted in other states should be admitted on motion.

Section 3. Agency Organization Chart



Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

Expense Organization Statutory Authority

W.S. 33-5-106 Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of five Wyoming attorneys, acts on behalf of the Court and coordinates all of the details associated with admission to the practice of law. Specifically, the Board of Law Examiners develops and distributes applications for admission, prepares and grades the written portion of the exam that tests knowledge of Wyoming law, receives all scores on standardized exams and evaluates the applicants’ fitness and character to practice law. A significant amount of the time of an employee of the Wyoming State Bar is dedicated to offering administrative assistance to the Board of Law Examiners.

The requested funds will be used to pay costs of the administration of the Bar exam, preparing and grading the essay exam, printing the Bar exam, teleconferences, postage, and part of the overhead and personnel costs incurred by the Wyoming State Bar. The appropriation does not cover all expenses.

Total Standard Budget Request \$178,750

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$178,750

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		102	0100	0101	073	073
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0
COMMUNICATION	0203	0	1,114	0	1,114	1,114
COMMUNICATION	0204	0	127	0	127	127
DUES-LICENSES-REGIST	0207	0	14,187	0	14,187	14,187
TRAVEL IN STATE	0221	0	39,717	0	39,717	39,717
TRAVEL OUT OF STATE	0222	0	3,015	0	3,015	3,015
OFFICE SUPPL-PRINTING	0231	0	39,740	0	39,740	39,740
OFFICE EQUIP-FURNISH	0241	0	38,400	0	38,400	38,400
SUPPORTIVE SERVICES	0200	0	136,300	0	136,300	136,300
COST ALLOCATION	0301	688	688	0	688	688
RESTRICTIVE SERVICES	0300	688	688	0	688	688
PROFESSIONAL FEES	0901	178,062	41,762	0	41,762	41,762
CONTRACTUAL SERVICES	0900	178,062	41,762	0	41,762	41,762
EXPENDITURE TOTALS		178,750	178,750	0	178,750	178,750
MEANS OF FUNDING						
ATTORNEY ADMISSION FEE-BAR EXA	5204	178,750	178,750	0	178,750	178,750
SPECIAL REVENUE	R	178,750	178,750	0	178,750	178,750
TOTAL FUNDING		178,750	178,750	0	178,750	178,750