



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7B 131

Agency Name and Number

Submitted by:

Signature

W. Thomas Sullins

Name

W. Thomas Sullins

Title

District Court Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-B		Agency Number: 131							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	811,704	902,588	21,967	0	924,555	9,500	934,055	934,055
TOTAL BY EXPENSE ORGS		811,704	902,588	21,967	0	924,555	9,500	934,055	934,055
PERSONAL SERVICES	0100	801,689	866,159	22,697	0	888,856	0	888,856	888,856
SUPPORTIVE SERVICES	0200	8,147	26,899	0	0	26,899	5,000	31,899	31,899
CENT.SERV./DATA SERV.	0400	730	730	-730	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,138	8,800	0	0	8,800	4,500	13,300	13,300
TOTAL BY OBJECT SERIES		811,704	902,588	21,967	0	924,555	9,500	934,055	934,055
GENERAL FUND	G	811,704	902,588	21,967	0	924,555	9,500	934,055	934,055
TOTAL BY FUNDS		811,704	902,588	21,967	0	924,555	9,500	934,055	934,055
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers’ Compensation Appeals.
4. Probate (decedents’, estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, law clerk, and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$924,555

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$3,000 – Communication 0204: We are requesting an additional \$3,000 (\$125/month for 24 months) in order to cover the monthly service fees for equipment and long distance usage, which will be billed by the Natrona County Commissioners.

\$2,000 – Travel In State 0221: An additional \$2,000 is being requested to cover the increasing travel costs for the judge and staff to attend continuing education and conferences within the state.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 9,500

Total Agency Budget Request \$934,055

Agency Name: JUDICIAL DISTRICT 7-B		Wyoming On-Line Financial System Code				AGY DIVISION		UNIT FUND		APPR UNIT
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				131	0100	0101	001	101
Expense Org. Name: ADMINISTRATION										
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	371,843	366,459	9,806	0	376,265	0	376,265	376,265	
SALARIES OTHER	0104	0	27,122	0	0	27,122	0	27,122	27,122	
EMPLOYER PD BENEFITS	0105	184,840	222,178	12,891	0	235,069	0	235,069	235,069	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	801,689	866,159	22,697	0	888,856	0	888,856	888,856	
EQUIPMENT REP & MNTC	0202	0	892	0	0	892	0	892	892	
COMMUNICATION	0204	0	1,150	0	0	1,150	3,000	4,150	4,150	
DUES-LICENSES-REGIST	0207	468	4,000	0	0	4,000	0	4,000	4,000	
MISCELLANEOUS	0210	99	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	3,302	3,773	0	0	3,773	2,000	5,773	5,773	
TRAVEL OUT OF STATE	0222	0	5,266	0	0	5,266	0	5,266	5,266	
OFFICE SUPPL-PRINTING	0231	2,358	6,098	0	0	6,098	0	6,098	6,098	
FOOD SERVICE-SUPP	0234	0	0	0	0	0	0	0	0	
EDUCA-RECREATNL SUPP	0236	1,553	3,220	0	0	3,220	0	3,220	3,220	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	367	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	2,500	0	0	2,500	0	2,500	2,500	
SUPPORTIVE SERVICES	0200	8,147	26,899	0	0	26,899	5,000	31,899	31,899	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	730	730	-730	0	0	0	0	0	
CENT. SERV./DATA SERV.	0400	730	730	-730	0	0	0	0	0	
PROFESSIONAL FEES	0901	1,138	8,800	0	0	8,800	4,500	13,300	13,300	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	1,138	8,800	0	0	8,800	4,500	13,300	13,300	
EXPENDITURE TOTALS		811,704	902,588	21,967	0	924,555	9,500	934,055	934,055	
MEANS OF FUNDING										
GENERAL FUND	1001	811,704	902,588	21,967	0	924,555	9,500	934,055	934,055	
GENERAL FUND	G	811,704	902,588	21,967	0	924,555	9,500	934,055	934,055	
TOTAL FUNDING		811,704	902,588	21,967	0	924,555	9,500	934,055	934,055	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1	
AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	
TOTAL AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	