

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		591,995	695,997	51,244	0	747,241	0	747,241	747,241
TOTAL BY EXPENSE ORGS		591,995	695,997	51,244	0	747,241	0	747,241	747,241
PERSONAL SERVICES 0100		551,865	624,138	51,244	0	675,382	0	675,382	675,382
SUPPORTIVE SERVICES 0200		30,435	46,807	0	0	46,807	0	46,807	46,807
CENT.SERV./DATA SERV. 0400		1,972	720	0	0	720	0	720	720
CONTRACTUAL SERVICES 0900		7,723	24,332	0	0	24,332	0	24,332	24,332
TOTAL BY OBJECT SERIES		591,995	695,997	51,244	0	747,241	0	747,241	747,241
GENERAL FUND G		591,995	695,997	51,244	0	747,241	0	747,241	747,241
TOTAL BY FUNDS		591,995	695,997	51,244	0	747,241	0	747,241	747,241
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Fifth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

The District court is empowered to convene grand juries and petit juries. Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter:
Prepares stenographic records of court proceedings, prepares transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant:
In the area covered by Judicial District 5B there are over 60 attorneys who are constantly corresponding with or calling the Judge's chambers or appearing in person with requests for hearings in various matters. The Judicial Assistant responsibilities include managing the court docket, handling all correspondence, telephone receptionist, transcribing responsibilities for Judge, making appointments, preparing statistical and financial reports, budgetary matters, and general public relation assignments.
3. Law Clerk:
The law clerk is a graduate of a credited law school (University of Wyoming) and has passed the Wyoming State Bar. Salary and employee-paid benefits are paid by the Court's budget. The law clerk does legal research, which saves countless hours of judicial

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

time. Without research by the law clerk, the judge would be required to spend many hours each week out of the courtroom and not handling judicial business, but on the contrary, in the Park County Law Library doing research. Obviously, the law clerk makes it more expeditious for the Judge in maintaining the caseload in its present status.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$675,382 .

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Fifth Judicial District. Standard budget request \$46,807.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0430 represents an estimate based on the Department of Administration and Information – Accounting Division CTD for 2007-2008 biennium. Standard budget request \$720.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. Standard budget request \$24,332.

Total Standard Budget Request \$747,241

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$747,241

Agency Name: JUDICIAL DISTRICT 5-B		Wyoming On-Line Financial System Code				APPR UNIT					
Approp. Org. Name: ADMINISTRATION		AGY	AORG	EORG	FUND	128	0100	0101	001	101	
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation									
1	2	3	4	5	6	7	8	9			
Description	Code	Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation		
EXPENDITURES											
SALARIES-SET BY LAW	0101	191,673	200,000	12,200	0	212,200	0	212,200	212,200		
SALARIES CLASSIFIED	0103	235,741	286,534	2,436	0	288,970	0	288,970	288,970		
SALARIES OTHER	0104	3,000	0	0	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	121,452	137,604	20,596	0	158,200	0	158,200	158,200		
EXTERNAL COST ADJ - SALARIES	0198	0	0	13,223	0	13,223	0	13,223	13,223		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	2,789	0	2,789	0	2,789	2,789		
PERSONAL SERVICES	0100	551,865	624,138	51,244	0	675,382	0	675,382	675,382		
EQUIPMENT REP & MNTC	0202	0	1,323	0	0	1,323	0	1,323	1,323		
UTILITIES	0203	0	0	0	0	0	0	0	0		
COMMUNICATION	0204	4	2,909	0	0	2,909	0	2,909	2,909		
DUES-LICENSES-REGIST	0207	3,617	384	0	0	384	0	384	384		
ADVERTISING-PROMOTION	0208	67	0	0	0	0	0	0	0		
DATA PROCESSING	0209	0	0	0	0	0	0	0	0		
MISCELLANEOUS	0210	94	0	0	0	0	0	0	0		
TRAVEL IN STATE	0221	14,564	19,324	0	0	19,324	0	19,324	19,324		
TRAVEL OUT OF STATE	0222	3,605	7,680	0	0	7,680	0	7,680	7,680		
OFFICE SUPPL-PRINTING	0231	631	2,880	0	0	2,880	0	2,880	2,880		
EDUCA-RECREATNL SUPP	0236	5,142	12,307	0	0	12,307	0	12,307	12,307		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0		
OTH REPAIRS-MAINT SUPP	0239	100	0	0	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	2,610	0	0	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	30,435	46,807	0	0	46,807	0	46,807	46,807		
CENTRAL-SER DATA-SER	0410	150	0	0	0	0	0	0	0		
TELECOMMUNICATIONS	0420	1,822	0	0	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	720	0	0	720	0	720	720		
CENT. SERV./DATA SERV.	0400	1,972	720	0	0	720	0	720	720		
PROFESSIONAL FEES	0901	7,676	24,332	0	0	24,332	0	24,332	24,332		
CONCULTING SERVICES	0902	0	0	0	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	47	0	0	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	7,723	24,332	0	0	24,332	0	24,332	24,332		
EXPENDITURE TOTALS		591,995	695,997	51,244	0	747,241	0	747,241	747,241		
MEANS OF FUNDING											
GENERAL FUND	1001	591,995	695,997	51,244	0	747,241	0	747,241	747,241		
GENERAL FUND	G	591,995	695,997	51,244	0	747,241	0	747,241	747,241		
TOTAL FUNDING		591,995	695,997	51,244	0	747,241	0	747,241	747,241		
AUTHORIZED EMPLOYEES											
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0		
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4		