

2007-2008 Biennium

B - AGENCY SUMMARY

1		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100		597,017	636,937	81,259	0	718,196	0	718,196	718,196
TOTAL BY EXPENSE ORGS		597,017	636,937	81,259	0	718,196	0	718,196	718,196
PERSONAL SERVICES 0100		549,107	595,618	81,259	0	676,877	0	676,877	676,877
SUPPORTIVE SERVICES 0200		46,691	31,449	0	0	31,449	0	31,449	31,449
CENT.SERV./DATA SERV. 0400		70	720	0	0	720	0	720	720
CONTRACTUAL SERVICES 0900		1,149	9,150	0	0	9,150	0	9,150	9,150
TOTAL BY OBJECT SERIES		597,017	636,937	81,259	0	718,196	0	718,196	718,196
GENERAL FUND G		597,017	636,937	81,259	0	718,196	0	718,196	718,196
TOTAL BY FUNDS		597,017	636,937	81,259	0	718,196	0	718,196	718,196
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	AORG Number: 0100
Expense Org. Name: Administration	EORG Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

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Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges’ chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk is utilized by three Judges in the First Judicial District. Salary and employer-paid benefits are shared equally in two of the three budgets. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, each Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judges in keeping up with the caseload.

Revenue is generated by collection of statutory reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended.

Fees collected FY05: \$1,035.00

Estimated statutory reporting fees:

- FY06: \$2,000
- FY07: \$2,000
- FY08: \$2,000

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Approp. Org. Name: Administration	AORG Number: 0100
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**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a part-time law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments include a salary increase for the judge, external cost adjustments for the staff and the increased contribution to the health insurance plan. Standard budget request \$676,877

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County. Standard budget request \$31,449.

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information. 0430 represents an increase based on the Department of Administration and Information – Accounting Division CTD estimates for 2007-2008 biennium. Standard budget request \$720.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. Standard budget request \$9,150.

**Total Standard Budget Request      \$718,196**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$718,196**

Agency Name: JUDICIAL DISTRICT 1-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code								
		Ch. 17 Base to Standard Reconciliation				AGY	AORG	EORG	FUND	APPR UNIT
1		2	3	4	5	6	7	8	9	
Description Code		Actual Expenditures 2003-2004	Base Budget	Budget Division or Agency Adj's to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	191,673	200,000	12,200	0	212,200	0	212,200	212,200	
SALARIES CLASSIFIED	0103	235,311	211,400	17,668	0	229,068	0	229,068	229,068	
SALARIES OTHER	0104	0	40,928	2,488	0	43,416	0	43,416	43,416	
EMPLOYER PD BENEFITS	0105	122,123	143,290	34,382	0	177,672	0	177,672	177,672	
EXTERNAL COST ADJ - SALARIES	0198	0	0	11,991	0	11,991	0	11,991	11,991	
EXIERNAL COST ADJ - BENEFITS	0199	0	0	2,530	0	2,530	0	2,530	2,530	
PERSONAL SERVICES	0100	549,107	595,618	81,259	0	676,877	0	676,877	676,877	
EQUIPMENT REP & MNTC	0202	1,754	2,408	0	0	2,408	0	2,408	2,408	
COMMUNICATION	0204	4,788	8,133	0	0	8,133	0	8,133	8,133	
DUES-LICENSES-REGIST	0207	1,740	1,925	0	0	1,925	0	1,925	1,925	
DATA PROCESSING	0209	0	482	0	0	482	0	482	482	
MISCELLANEOUS	0210	30	136	0	0	136	0	136	136	
TRAVEL IN STATE	0221	2,987	3,540	0	0	3,540	0	3,540	3,540	
TRAVEL OUT OF STATE	0222	1,571	2,410	0	0	2,410	0	2,410	2,410	
OFFICE SUPPL-PRINTING	0231	4,973	2,892	0	0	2,892	0	2,892	2,892	
EDUCA-RECREATNL SUPP	0236	4,883	9,126	0	0	9,126	0	9,126	9,126	
SOFT GOODS&HOUSEKPNG	0237	641	397	0	0	397	0	397	397	
OTH REPAIR-MAINT SUP	0239	510	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	22,800	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	14	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	46,691	31,449	0	0	31,449	0	31,449	31,449	
CENTRAL-SER DATA-SER	0410	70	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	0	720	0	0	720	0	720	720	
CENT. SERV./DATA SERV.	0400	70	720	0	0	720	0	720	720	
PROFESSIONAL FEES	0901	1,149	9,150	0	0	9,150	0	9,150	9,150	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	1,149	9,150	0	0	9,150	0	9,150	9,150	
EXPENDITURE TOTALS		597,017	636,937	81,259	0	718,196	0	718,196	718,196	
MEANS OF FUNDING										
GENERAL FUND	1001	597,017	636,937	81,259	0	718,196	0	718,196	718,196	
GENERAL FUND	G	597,017	636,937	81,259	0	718,196	0	718,196	718,196	
TOTAL FUNDING		597,017	636,937	81,259	0	718,196	0	718,196	718,196	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3	
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	