



CJP Advisory Council Meeting

Meeting Date/Time: Thursday, December 15, 2016, 10:00 a.m. – 11:30 a.m.

In attendance were: Honorable William U. Hill, Dan Wilde, Eydie Trautwein, Debra Hibbard, Steve Corsi, Lily Sharpe, Jill Kucera, Ryan Roden, Dan Wilde, Honorable Michael Golden (phone), Michelle Heinen (phone), Steve Weichman (phone), Elizabeth Forslund (phone), Marty Nelson (phone), Carol Tullio (phone), Anne Reiniger (phone), Honorable Thomas Rumpke (phone), and Stacey Obrecht (Public Knowledge).

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice William U. Hill</i>	<ul style="list-style-type: none"> Order appointing members reviewed. New members are Judge Rumpke, Jen Neely, Elizabeth Forslund, and Marty Nelson. Review and approval of past minutes (June 24, 2016 and August 25, 2016). Steve Corsi motioned, Ryan Roden seconded the approval of minutes, all in favor, none opposed. 	<ul style="list-style-type: none"> No questions regarding meeting minutes. Minutes approved.
Grant Activity and Financial Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> CJP has received notification that the basic grant for FFY17 has been approved at 75% of the total award (\$91,979). There is potential for the remaining 25% to be awarded in February. Funding for FFY2016-2021 training and data grants is unknown at this time (would require Congressional approval). The FFY16 basic, training and data grants remain the same (CJP has been awarded the full amounts) as follows: basic (\$95,937), data (\$94,021) and training (\$94,021). FFY16 funds must be spent by December 31, 2017. Financial update on FFY15 dollars, which can be spent through December 31, 2016: As of today, CJP has spent \$91,281 in the basic grant, \$88,062 in the training grant, \$63,947 in the data grant. Will probably spend all of basic and training grant funds, but will likely revert about 	<ul style="list-style-type: none"> FFY17 grant is funded at 75% of basic grant. Motion to spend remaining FFY15 data grant funds on GAL database, specifically development of a six month hearing report function. Motion approved.

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	<p>\$25,000 in data grant funds. Discussion of what projects could be funded by data grant funds before December 31, 2016. Dan Wilde provided information on updates to the GAL Division data system and reporting capabilities. The GAL Division has entered into a contract with the Wyoming Department of Enterprise Technology Services (ETS) to develop additional reporting capabilities and with current budget cuts, the GAL Division could utilize CJP funds to develop additional reports. Motion to expend CJP FFY15 data grant dollars on GAL Division data system project before December 31st. Jill Kucera motioned, Steve Corsi seconded, all in favor, none opposed.</p> <ul style="list-style-type: none"> • Discussion and walk-through of 2017-2021 CJP grant application, strategic plan, and FFY16 self-assessment report. All reports were submitted to our federal partners in November (and were circulated to members via email prior to submission). 	
<p>CQI/Data Committee <i>Eydie Trautwein and Elizabeth Forslund</i></p>	<ul style="list-style-type: none"> • Federal Child and Family Services Review (CFSR) Update – Wyoming was reviewed in July, 2016 and will be required to develop a Program Improvement Plan (PIP). CJP will assist DFS on the following PIP Items: 5, 6, 21, 22, 23, 24, and 32. Final CFSR report meeting with Children’s Bureau is on December 19, 2016 at the Court. • Discussion of family/foster care provider notice requirements. There is a potential requirement of notice to the court whenever a child’s placement is moved. There is potential to make this automatic in the new case management system being developed by the Supreme Court. DFS/CJP will form a committee when the PIP is rolled out to discuss reporting and data collection options related to notice. • FFY16 Timeliness and Quality Data Update – Eydie Trautwein provided an overview of the FFY16 data and the CJP 2016 Data Report. The format is somewhat hard to read because the report contains multiple years of data. The Council will review the report and approve the report for distribution at the next meeting. • Court Observation Pilot Project Update – An initial meeting has been held and the committee is currently drafting a project plan. The court observation tool has been drafted and the plan is to finalize all documents in December and 	<ul style="list-style-type: none"> • Eydie Trautwein will provide an update to the Council (about the December 19th CFSR meeting) at the next CJP Advisory Council meeting. • Elizabeth Forslund will send out the two-page summary of CFSR measures to Eydie Trautwein, who will send to the CJP Advisory Council.

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	train DFS supervisors in January. Data collection will begin in February. Data will be analyzed and reported in May.	
ICWA Subcommittee <i>Eydie Trautwein and Terri Smith</i>	<ul style="list-style-type: none"> Update on the Indian Child Welfare Act (ICWA) presentation to District Court Judges – The District Court Judges’ Conference meeting was cancelled due to weather, so will try to reschedule and present at their April meeting. Matt Newman from the Native American Rights Fund (NARF) will be helping with training. CJP has been having discussions with Casey Family Programs and DFS regarding hosting an ICWA statewide conference. Sheldon Spotted-Elk from Casey Family Programs is working with Wyoming stakeholders. There is a meeting scheduled to discuss ideas, dates, location, etc. Eydie Trautwein will keep the Council updated on conference planning. The new federal regulations on ICWA have been released. There is potential to develop a quick reference guide for Wyoming similar to Utah’s draft. 	
Parent Legal Representation Committee <i>Anne Reiniger & Justice Golden</i>	<ul style="list-style-type: none"> The Parent Legal Representation Committee held a meeting yesterday. The committee is working on a tip sheet for parents at shelter care hearings who are un-represented. The parent attorney listserv is being used and members are helping each other with difficult cases. The committee has started exploring again the question of whether indigent parents at shelter care hearings have a right to an attorney. Initial research has led the committee to a 1975 opinion from Washington State, the decision discussed the indigent parents’ fundamental liberty interest with respect to the child. The court held that at the shelter care hearing (temporary hearing in WA), the indigent parent is entitled to court appointed counsel under those provisions. Those provisions under the WA state constitution are very similar to the WY constitution provisions. The committee is exploring whether there is a case to be made on this issue. CJP is hosting another parent attorney training in Cheyenne next week and Lisa Finkey will continue to conduct additional parent attorney trainings in the spring and summer. 	<ul style="list-style-type: none"> Committee is researching the possibilities of trying to deal with appointment of counsel at shelter care hearing.
Training	<ul style="list-style-type: none"> The Wyoming Joint Symposium on Children and Youth is 	<ul style="list-style-type: none"> The CJP Advisory

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<p>Committee <i>Eydie Trautwein</i></p>	<p>scheduled for August 15th – 17th in Laramie, WY. The planning committee is meeting monthly. CJP, Dan Wilde and DFS attend meetings and will assist with a track on Title 14 issues.</p> <ul style="list-style-type: none"> • BlogTalk Radio Schedule – CJP has scheduled episodes for the next six months (through May 11, 2017). Eydie Trautwein discussed issues related to reduced grant funding and the ability to continue to support statewide conferences, regional trainings and BlogTalk. The Council may have to make some difficult decisions in FFY17. • DFS CORE and District Training – Eydie Trautwein is continuing to train at DFS CORE (for new DFS workers). Eydie Trautwein and Jill Kucera have developed an aggressive training schedule for refreshers on juvenile court (4-hour training walking through nuts and bolts of juvenile court). Conducted a training in Rock Springs in November and will train in Laramie in January. • CJP Publications Update – CJP has updated the hearing checklists (out to committee for review) and updated the “Juvenile Court Law Update” document. Lisa Finkey is working on the prosecutors handbook (a draft should be completed for committee review in April). CJP is working on updating the ABA legal resource manual (draft should be out in February for committee review) and will work on updating the MDT Guidebook next year. 	<p>Council will need to discuss whether CJP continues with BlogTalk Radio trainings or regional trainings moving forward (FFY17) at the March meeting.</p>
<p>Sex/Human Trafficking Taskforce Update <i>Debra Hibbard, Dan Wilde, & Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Eydie Trautwein, Dan Wilde and Debra Hibbard continue to attend quarterly taskforce meetings and work on various activities. The taskforce includes representatives from the FBI. 	
<p>I-VE Taskforce Update <i>Eydie Trautwein, Debra Hibbard, Jill Kucera</i></p>	<ul style="list-style-type: none"> • IV-E Taskforce hosted a summit (November 15-17) and developed a IV-E work plan to focus on increasing the IV-E penetration rate in Wyoming. CJP participated in the summit and will assist on the work plan as needed. • Wyoming has a low IV-E penetration rate compared to other states: 13%. Many states are well above this rate. In June 2012, Don Schmidt conducted a IV-E audit and found that Wyoming’s rate should be between 38-42% without 	<ul style="list-style-type: none"> • DFS will send IV-E information to the Judges.

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	too much work. Some states are as high as 70%. DFS is putting together a one-page fact sheet to send out to the judges. DFS will conduct a county-by-county analysis as well, so judges know if there are issues in their districts.	
Upcoming Meetings	<ul style="list-style-type: none">• Thursday, March 23, 2017 – 10:00 a.m.• Friday, May 26, 2017 – 10:00 a.m.• Friday, June 23, 2017 – Noon (Casper in-person)• Thursday, September 21, 2017 – 10:00 a.m.• Thursday, December 14, 2017 – 10:00 a.m.	<ul style="list-style-type: none">• This is a draft schedule, please take a look at the schedule and let Eydie Trautwein know before next week if there are any objections to the proposed dates.
Adjournment	<ul style="list-style-type: none">• Justice Hill adjourned the meeting at 11:35 a.m.	