



CJP Advisory Council Meeting

Meeting Date/Time: Thursday, March 23, 2017, 10:00am – 11:30am

In attendance were: Honorable William U. Hill, Dan Wilde, Eydie Trautwein, Debra Hibbard (phone), Lily Sharpe, Jill Kucera, Ryan Roden, Honorable Michael Golden (phone), Michelle Heinen (phone), Steve Weichman (phone), Elizabeth Forslund, Carole Tullio (phone), Anne Reiniger (phone), Honorable Thomas Rumpke (phone), Sheldon Spotted Elk (phone), Ed Heimer (phone), Terri Smith (phone) and Jeri Melinkovich (Public Knowledge).

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Reminder of new members: Judge Rumpke, Jen Neely, Elizabeth Forslund, and Marty Nelson. We will need to replace Marty Nelson with Ed Heimer (due recent changes at DFS) and there are two open positions for legislators that need to be filled. Eydie Trautwein asked the Council to think about recommendations for legislators and send her ideas. The membership changes will require a new court order, so we will update and request a new order once we have all members identified.Review and approval of December 15, 2016 minutes. Ryan Roden motioned to approve, Elizabeth Forslund seconded the approval of minutes, all in favor, no opposed.	<ul style="list-style-type: none">Think about new legislatures and send ideas to Eydie.December 15, 2016 minutes approved.
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Eydie provided an update on grant funding and shared an email from the Council of State Court Administrators (COSCA). COSCA is continuing to provide information to congress about why they should fund CJP nationwide. CJP is proceeding as if we will only receive the basic grant in FFY2017 (\$95,564). CJP received a formal grant award letter on March 2, 2017 with this amount listed.Update on required CJP grant meeting — Meetings will be held in Denver (instead of Washington, D.C.) on May 18 and 19. Ed Heimer, Jill Kucera, Dan Wilde, Debra Hibbard, and	

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
CQI/Data Committee <i>Eydie Trautwein and Elizabeth Forslund</i>	<p>Eydie Trautwein will attend.</p> <ul style="list-style-type: none">Elizabeth Forslund provided an update on the Child and Family Services Review (CFSR) and Program Improvement Plan (PIP). The Council discussed the CFSR report which was attached to agenda and is on DFS website. Per the CJP strategic plan and grant application, CJP is required to assist DFS with CFSR and PIP planning and implementation. Elizabeth provided a summary of CFSR findings. The areas doing well: making sure children are placed with siblings, making sure children and siblings stay in contact when placed separately. Areas to work on: Making sure there are risk and safety assessments conducted regularly with all children in the home, ensure permanency goals are established and are appropriate throughout case, work on well-being outcomes, accurately assess needs and individual needs for children and families identified in assessments.CFSR next steps: DFS is developing a PIP that outlines how DFS will work on these issues over the next three years. The draft PIP is due April 17, at that point DFS will begin negotiations with the Children’s Bureau for approval of the plan.DFS has conducted various PIP meetings, including a district managers meeting to identify concrete tasks related to safety and well-being outcomes. They have also received feedback from caseworkers and other stakeholders.DFS and CIP are focused on CFSR permanency items such as court deadlines, six month review hearings; DFS would like to gather additional stakeholder comment on these issues as they plan for the PIP. DFS has scheduled stakeholder calls on April 4 (10:00 – 12:00) and 5 (10:00 – 12:00, 2:00 – 4:00) to solicit feedback and allow for sharing of best practices.Eydie provided an overview of the FFY16 data and reviewed the CJP 2016 Data Report. The Council discussed the results and some of the potential reasons behind the increases in time to permanent placement. There was a discussion about increases in number of appeals filed, districts pushing through older cases, increases in termination cases going to trial and that increased education of parents attorney leads	<ul style="list-style-type: none">Motion to approve statewide data report (“2016 CJP Data Report”) and post to the CJP website by Jill Kucera. Ryan Roden seconded. No discussion. Motion passed.

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
-----	<p>to more issues being raised and development of case law. Motion to approve CJP 2016 Data Report and post to the CJP website by Jill Kucera, Ryan Roden seconded. No discussion. Motion passed.</p> <ul style="list-style-type: none"> • Eydie reminded the Council that trend data related to time to permanent placement will be pulled in April (CJP reviews this data every 6 months). CJP is working with DFS to develop automated reports (i.e. canned reports that would automatically run every 6 months). Currently, CJP has to request the reports and they are generated manually by Chad Shaver and DFS via a joint contract and data agreement. • Court Observation Pilot Project Update: CJP and DFS continue to meet about the project, but the project will likely be pushed out until after PIP development and added to the PIP schedule. 	
<p>ICWA Subcommittee <i>Eydie Trautwein and Terri Smith</i></p>	<ul style="list-style-type: none"> • CJP has scheduled an Indian Child Welfare Act (ICWA) presentation for the district court judges on April 20th (Thermopolis) and GALs on April 21st (Casper). Matt Newman with the Native American Rights Fund and Sheldon Spotted Elk with Casey Family Programs will conduct the trainings. • ICWA Statewide Conference is in the planning stage (scheduled for June 26 and 27th in Riverton, WY) – Casey Family Program, DFS and CJP are working together to plan the conference. Tentatively planning a day and a half; Judge William Thorne (Utah Court of Appeals) to give an overview of regulations, then break out sessions (possibly by subject matter—placement preferences, notice, transfer, active efforts, etc.). Eydie to send out additional information, including registration. 	<p>Eydie will send out ICWA Statewide Conference information (once it is available).</p>
<p>Parent Legal Representation Committee <i>Anne Reiniger and Justice Golden</i></p>	<ul style="list-style-type: none"> • Anne Reiniger and Justice Golden provided a committee update. The Council reviewed the tip sheet for parents who are not represented at shelter care hearings. The committee would like to gather additional information about how judges are conducting shelter care hearings when parents are not represented (are parents put under oath, are they asked to speak to each issues, etc.). There was a discussion about how shelter care hearings are handled in some districts. DFS indicated they would like to 	<ul style="list-style-type: none"> • A DFS representative will be added to the committee. • Motion to approve shelter care hearing tip sheet by Ryan Roden, Second by Justice Hill. Discussion about constitutional

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
-----	<p>partner with this committee as many of the issues discussed relate to items on the PIP. The committee indicated they were looking for a DFS representative; all agreed a DFS representative will be added to the committee. Motion to approve shelter care hearing tip sheet by Ryan Roden, second by Justice Hill. The Council discussed procedure and practice, specifically various constitutional protections. Motion passed.</p> <ul style="list-style-type: none"> • Eydie Trautwein provided an update on statewide parent attorney trainings. Parent attorney trainings, which include an overview of the Parent Attorney Handbook, by Lisa Finkey are being held throughout the state and going well. The training schedule is as follows: February 23 (Gillette), March 24 (Evanston), March 27 (Rock Springs), May 19 (Cody) and August 17 (Laramie). 	<p>protections and rights. Motion passed.</p>
<p>Training Committee</p> <p><i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Council members continue to help with planning for the Wyoming Joint Symposium on Children and Youth, which will be held on August 15-17 in Laramie, Wyoming. Eydie provided an overview of the agenda. CJP will be paying for opening and closing key-note speaker costs and attorney skills based workshops during lunch. CJP is offering scholarships, so please contact Eydie if you would like to apply for a scholarship. • Blogtalk Radio Update. Eydie provided an update on BlogTalk Radio; there have been an increase in podcast listens. The schedule is: March 9th (Educational Issues for Children in the Child Welfare System), April 13 (Wyoming Case Law Update (Supreme Court and Legislation), May 11 (Reasonable and Prudent Parent Standard Training). • Eydie provided an update on CJP publications: Juvenile Court Law Update 2004-2017 has been updated. Eydie asked the Council to please review and provide comments within 10 days by April 3rd, so we can post to the CJP website. There have been several Supreme Court decisions lately and CJP would like to post this updated publication to the website before Jill Kucera’s Blogtalk presentation on April 13th. The Legal Resource Manual has been revamped and updated. The GALs have reviewed the first draft (and provided comments) and the library staff is double checking citations. Eydie will send out a draft to the Council to start reviewing, it is a very large document; Eydie would like to 	<ul style="list-style-type: none"> • Eydie will send out additional information about the Wyoming Joint Symposium on Children and Youth and scholarship opportunities.

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
	<p>have comments back by April 28th if possible. CJP is also working on the Prosecutors Handbook and the plan is to have a draft out to the Council for review in May. This publication will debut at the Wyoming Association of County Officers (WACO) conference in September; CJP has time on the county attorney's schedule for training on the handbook. Still planning to update the MDT handbook, CJP hopes to update this publication as part of PIP activities.</p>	
<p>Sex/Human Trafficking Taskforce Update</p> <p><i>Debra Hibbard, Dan Wilde and Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Eydie provided an update on the taskforce. The next taskforce meeting is scheduled for April 26th. Debra Hibbard, Dan Wilde and Eydie continue to attend meetings, but no big action items lately. DFS was able to revise the PACT assessment, which now includes sex/human trafficking related questions. This is a first step to starting to track data. 	
<p>I-VE Taskforce Update</p> <p><i>Eydie Trautwein, Debra Hibbard and Jill Kucera</i></p>	<ul style="list-style-type: none"> • There was a Statewide IV-E summit in November, 2016 and several Council members attended. As part of the summit, an action plan was developed and DFS is working on various items. Generally, this task force is somewhat on hold while DFS looks into issues. IV-E (and loss of IV-E dollars) continues to be an issue because of state budget cuts. 	
<p>Upcoming Meetings</p>	<ul style="list-style-type: none"> • Friday, May 26, 2017 – 10:00 am • Friday, June 23, 2017 – Noon (Casper in-person) • Thursday, September 21, 2017 – 10:00 am • Thursday, December 14, 2017 – 10:00 am 	
<p>Adjournment</p>	<ul style="list-style-type: none"> • Motion to adjourn by Jill Kucera. Second by Ryan Roden. Meeting adjourned at 11:15 am. 	<p>Meeting adjourned.</p>