



CJP Advisory Council Meeting

Meeting Date/Time: Friday, March 16, 2018, 10:00 a.m. – 12:00 p.m.

In attendance were: Honorable Justice Kate Fox, Honorable Thomas Rumpke, Honorable Michael Golden (ret.), Senator Tara Nethercott, Ruth Nistico, Kerri Bumgardner, Elizabeth Forslund, Michelle Heinen, Jill Kucera, Ryan Roden, Dan Wilde, Jennifer Davis, Crystal Girolami, Lily Sharpe, Ann Reiniger, Eydie Trautwein, and Allison Olson.

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Kate Fox</i>	<ul style="list-style-type: none">Justice Fox called the meeting to order. The council reviewed the <i>Order Appointing Members to the CJP Advisory Council (filed March 6, 2018)</i>. Justice Fox appointed as the new chair and Jennifer Davis appointed as an ex-officio member. Eydie Trautwein provided information about who is a “required” council member per the federal program instructions and provided background on the council bylaws (21 voting members). She informed the council that our federal partners have started to emphasize prevention as a priority hence the appointment of Jennifer Davis to the council. Additionally, she informed the council that several members had called or emailed to let her know they could not attend and sent their apologies: Judge Snyder, Ayana Lopez, Carol Tullio, several DFS members (due to tribal meetings).The council reviewed the December 14, 2017 minutes. Ryan Roden motioned to approve the minutes, Jill Kucera seconded the motion, all in favor, none opposed.The council reviewed the order amending the <i>Wyoming Rules of Procedure for Juvenile Court</i>. Several council members were asked to provide comment as part of the rule amendment process and Dan Wilde is on the rules committee chaired by Judge Wilking. The amended rules become effective on June 1, 2018. Jill Kucera and Eydie Trautwein plan to add an overview of the rule changes to	<ul style="list-style-type: none">December 14, 2017 minutes approved.Dan Wilde will communicate with the rules committee on Rule 2(f) language and circle back to the council if necessary.

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Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• Eydie Trautwein provided background information about how Court Improvement Projects (CIPs) are funded and monitored by the federal government; almost every state has a CIP program which is housed at the state’s highest court. Wyoming receives approximately \$300,000 per year to operate the program. Over the last several years there have been changes to funding and uncertainty in funding. The CIP grants used to be authorized for multiple years of funding (5-years), but funding was delayed in FFY17 (and only authorized for one year); this caused program instability nationwide. The good news, CIPs have been reauthorized through 2021 through the Family First Prevention Services Act (<i>See page 518, section 50752, subsection D</i>).• Eydie Trautwein provided an overview of final FFY16 reversion amounts and match requirements: Basic: \$562.23; Data: \$18,329.02; and Training: \$41,974.98. CJP can only spend funds if matched at 33%.• Eydie Trautwein provided a FFY17 funding update: Basic: \$95,933, Training: \$94,023 and Data: \$94,023 – funds need to be expended by December 30, 2018; 33% match requirement. In the past, the match has been provided via in-kind contributions from council members and cash match from the GAL Division or DFS.• Justice Fox asked members to go around the room (and on the phone) and provide information about what they believe are the weakest links and biggest issues for the council? She asked, if we had the resources, what could we do to have the biggest impact and improvement of the system?	<ul style="list-style-type: none">• Motion passed for Senator Nethercott to ask the joint judiciary committee to add to the interim agenda whether the GAL Division/Program can be moved out of the Public Defender’s Office and that the committee consider studying parent representation in abuse/neglect cases.

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<p>CQI/Data Committee</p> <p><i>Eydie Trautwein and Elizabeth Forslund</i></p>	<ul style="list-style-type: none"> • Eydie Trautwein and Elizabeth Forslund provided an update on the Child and Family Services Review (CFSR) and Program Improvement Plan (PIP) development. CJP is required to work with DFS on the CFSR/PIP. The actual CFSR review occurred in July, 2016, Federal partners reviewed child welfare cases and are currently in negotiation with the federal government around the PIP. The PIP requires CIP involvement; CJP is working with DFS on the PIP. • Federal partners were on-site for PIP negotiations on January 31 – February 2, 2018; • Elizabeth Forslund provided additional CFSR/PIP information. Wyoming has areas of strength and areas needing improvement; similar to every other state. Once the PIP is approved, activities are implemented for two years and then there is a final year of monitoring interventions. DFS is working collaboratively with CJP, GAL Division and AG’s Office (as wells as other stakeholders). • After Jan 31-Feb 2nd meeting, the focus has been the 	

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	<p>development of a measurement plan; which will track/measure interventions. DFS is required to establish a baseline and measure against baseline throughout PIP period. Hopefully, the measurement plan will be approved soon so that measurement can begin and PIP can be finalized. A big part of the PIP (from a CJP perspective) is the court observation pilot project.</p> <ul style="list-style-type: none"> • Eydie Trautwein provided a court observation pilot project update. Court observation was included as part of the PIP <i>Strategy 3.2: Timely Court Action to Support Family Permanency</i>; postponed until PIP approval. PIP negotiations have slowed the roll-out of court observation. • Eydie Trautwein provided an update on ROM roll-out. CJP provided funds last federal fiscal year (\$25,000) to support ROM. DFS district managers were trained on system on February 14, 2018; working to customize reports; CJP to help with annual subscription costs and contract with Chad Shaver to assist with “extraction” of data. ROM system used to measure PIP items and collect CJP data. ROM is going well and will help make data-driven decision. Eventually ROM may have a public-facing website to increase transparency and accountability. • Eydie Trautwein reminded the council that new “time to permanent placement” will be released in April (mid-year check). CJP “takes a pulse” six months into the federal fiscal year to determine trends/identify districts needing assistance. 	
<p>ICWA Subcommittee <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Judge Smith and Jennifer Neely were unable to attend the CJP meeting today. Eydie Trautwein will try to get a tribal update for the council. The goal of CJP has been to try to help the tribal courts and CJP may be able to assist with trainings in the future. • Ryan Roden and Dan Wilde were approached by Senator Larsen about ways in which their agencies or CJP could provide technical assistance or trainings to the tribes; part of this discussion involved a conversation about the need for GALs for tribal court cases. 	
<p>Parent Legal Representation Committee</p>	<ul style="list-style-type: none"> • Anne Reiniger provided a general update about the work of the committee. The committee has been focused on the issue of appeals; appeals from abuse/neglect, CHINS and delinquency cases have increased significantly; need to 	

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<p>Anne Reiniger and Justice Golden</p>	<p>increase the number of appellate attorneys. The Symposium will have breakouts on appeals for parent attorneys and Lisa Finkey will be providing a parent attorney training on the last day of the Symposium. Lisa Finkey and Tyler Garrett have connected and are working on a handbook with checklists for appeals. Once the handbook is completed, the council will review and approve. The committee is also interested in creating a list of attorneys who will take TPR and appeals.</p> <ul style="list-style-type: none"> • Anne Reiniger provided an update on the issue of unrepresented parents at shelter care hearings. She completed a survey of every county in the state: parents are not represented by counsel in most of areas (unless the parents retain their own attorney or have been represented previously). Judge Rumpke and Anne Reiniger put together a proposal to help address the issue. The plan will be shared with the district court judges in April. No action needed from the council at this point. • Eydie Trautwein reminded the council of parent attorney trainings occurring around the state: Cheyenne - May 18; Torrington - June 1; Cheyenne – June 26, 27 or 28; Douglas – July 13; Riverton – July 27; Sheridan – August 10 and Gillette – August 24. It has been difficult to figure out how to train prosecutors, so the plan is to offer a prosecutor and parent attorney training on the same day in each location. The trainings are called “Never Underestimate Your Opponent: Prosecutor and Parent Attorney Juvenile Court Training. 	
<p>Training Committee</p> <p>Eydie Trautwein</p>	<ul style="list-style-type: none"> • Eydie Trautwein provided an update on the Wyoming Joint Symposium on Children and Youth - June 26-28, 2018 in Cheyenne, WY (at Little America) and the council reviewed the juvenile court tracks that have been developed. Eydie Trautwein and Dan Wilde provided information about a training workshop they attended in Denver hosted by the Capacity Building Center for Courts (was a great workshop) – “Designing and Evaluating Effective Trainings Workshop” (Denver, CO) – March 15th. The council was reminded that the GAL Division is having a 10 year anniversary and the Symposium committee may try to do something special to celebrate the milestone. • BlogTalkRadio is going well; podcasts are broadcast monthly; just completed a two-part series for parent attorneys. • Eydie Trautwein and Jill Kucera are continuing to host community trainings (Juvenile Court 101): Douglas (Jan 5th), 	<ul style="list-style-type: none"> • Motion passed to approve funding for Nation Association of Council for Children (NACC) 14-week online training. • Eydie Trautwein will send a link to the Legal Resource Manual and Prosecutor Handbook and will give members 2-3 weeks to review and provide feedback. The council will need to vote to move forward and approve these

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	<p>review.</p> <p><u>Prosecutor Handbook</u>: CJP needs final approval on this handbook by April 16th, so that the handbook can be used for the spring trainings. The council recommended (like the Legal Resource Manual) that the prosecutors and a judge review. Eydie Trautwein will follow up with the same individuals reviewing the Legal Resource Manual. The council will need to approve the handbook at the May meeting.</p>	
<p>Sex/Human Trafficking Taskforce Update</p> <p><i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> No new updates; continuing to participate in task force meetings, but no action required of the council. 	
<p>IV-E Taskforce Update</p> <p><i>Jill Kucera and Eydie Trautwein</i></p>	<ul style="list-style-type: none"> Jill Kucera provided an update on IV-E. The agency is starting IV-E reviews and is preparing for pre-audit and IV-E audit. DFS will have a team review cases in Casper the week of March 26th and has other meetings scheduled statewide. This is the process Wyoming implements each audit – the files are audited internally prior to the selection of cases by federal partners. The formal federal audit will occur in the spring of 2019. Wyoming has passed the last three IV-E state audits and has not been required to develop a PIP; Jill Kucera is optimistic and hopeful Wyoming will pass again. 	
<p>Prevention Subcommittee</p>	<ul style="list-style-type: none"> Eydie Trautwein provided an update on federal prevention activities and reviewed the ACF/CB Prevention model with the council. The federal focus has shifted to prevention and she recommended the council create a prevention subcommittee. The council discussed the definition of “prevention” and brainstormed prevention activities the council could address (could focus on preventing removals or prevention re-entry). The council determined that in order to be data-driven, the new subcommittee should look at the data to determine the committee focus. Elizabeth Forslund indicated that prevention is a big part of the PIP. Motion: Dan Wilde motioned for the creation of a CJP prevention subcommittee. Jill Kucera seconded. None opposition. 	<ul style="list-style-type: none"> Motion passed to create a prevention subcommittee. Eydie Trautwein will determine interest in subcommittee participation.
<p>Upcoming</p>	<ul style="list-style-type: none"> Eydie Trautwein reminded the council of upcoming 	<ul style="list-style-type: none"> Eydie Trautwein will

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Meetings	meetings: May 18, 2018 – 10:00 a.m. September 14, 2018 – 10:00 a.m. December 14, 2018 – 10:00 a.m. March 15, 2019 – 10:00 a.m. May 17, 2019 – 10:00 a.m. September 13, 2019 – 10:00 a.m. December 13, 2019 – 10:00 a.m.	send out calendar appointments.
Adjournment	<ul style="list-style-type: none">Meeting adjourned at 11:55am.	
