



## CJP Advisory Council Meeting

**Meeting Date/Time:** Friday, May 18, 2018, 10:00 a.m. – 11:30 a.m.

**In attendance were:** Sheryl Bunting, Jill Kucera, Senator Tara Nethercott, Ryan Roden, Honorable Thomas W. Rumpke, Honorable Dawnessa Snyder, Carol Tullio, Dan Wilde, Eydie Trautwein, Korin Schmidt, Honorable Justice Fox, Crystal Girolami, Lily Sharpe, Deborah Hibbard, Jennifer Davis, Whitney Agopian (PK), Elizabeth Forslund (Phone), Ann Reiniger (Phone), Jennifer Neely (Phone), Sherly Bunting (Phone) and Marty Nelson (Phone).

The discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
<b>Call to Order</b>  <i>Justice Fox</i>	<ul style="list-style-type: none"><li>Justice Fox called the meeting to order.</li><li>Review and approval of past minutes. Ryan Roden motioned to approve the minutes, Jill Kucera seconded the motion. All in favor, none opposed.</li></ul>	<ul style="list-style-type: none"><li>Minutes approved.</li></ul>
<b>Grant Activity and Legislative Update</b>  <i>Eydie Trautwein, Justice Fox and Senator Nethercott</i>	<ul style="list-style-type: none"><li>Last meeting there was a decision to follow-up on the new Wyoming Rules of Procedure for Juvenile Court, Rule 2(f), effective in June. Dan Wilde reached out to the committee and suggested improvements to the language; however, the committee was not open to changing the language. Justice Fox suggested 1 of the 3 parties in Rule 2(f) should take the lead and suggested that party be the GALs. Dan Wilde indicated his GALs are trying, however, the county attorneys tend to be in the best position to request hearings. He said he would be willing to encourage GALs to take the lead in requesting timely hearings.</li><li>The Council revisited ideas related to improving the juvenile court system: 1) restructuring and moving the GAL Division out of the Public Defender's Office; 2) creating a parent attorney division that could be housed in the Public Defender's Office; and 3) continuing to work to improve timeliness through quality trainings.</li></ul>	<ul style="list-style-type: none"><li>GALs will be encouraged to take the lead in requesting timely hearings.</li><li>Eydie Trautwein will follow up with Judge Snyder to check her availability to travel to DC for the July meeting.</li><li>A subcommittee was formed to draft a proposal (moving the GAL Division) for legislators and LSO staff to consider. Subcommittee</li></ul>

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<p>-----</p>	<ul style="list-style-type: none"> <li>• Eydie Trautwein provided a federal grant update. The grants require participation in an annual federal meeting, which will be held on July 17 and 18 in Washington DC. Teams of up to 10 will travel to DC. Current Wyoming team includes Justice Fox, Eydie Trautwein, Elizabeth Forslund, Deborah Hibbard, Dan Wilde, and Jill Kucera. Team members names have been submitted to our federal partners and we are waiting for feedback/approval. The Council reviewed the letter that had been sent and discussed adding a District Court Judge Representative to the team; Justice Fox suggested Judge Snyder attend. CIP funds can cover travel expenses, including a portion of the travel for child welfare representatives.</li> <li>• Senator Nethercott provided an update related to the request to the Joint Judiciary Committee to consider studying the juvenile court system (as an interim topic), specifically moving the GAL program from the Public Defender’s Office to a stand-alone agency or under the Supreme Court. Unfortunately, the Management Audit Committee declined to add the topic to the interim study list for this year. Senator Nethercott will continue to have conversations with the committee. She suggested the Council clearly identify a plan. The legislature will want to understand the reasons and fiscal impacts and she opined the legislature may be more open to suggestions, if the Council provides a strong recommendation with evidence to support changes. The Council discussed forming a subcommittee to draft a proposal. The Council agreed to narrow the proposal to first include information and a recommendation for moving the GAL Program.</li> </ul>	<p>volunteers included: Ryan Roden, Dan Wilde, Eydie Trautwein, Jill Kucera and Senator Nethercott (ex-officio subcommittee member)). The subcommittee will provide a report at the next Council meeting.</p>
<p><b>CQI/Data/CFSR Committee</b></p> <p><b><i>Eydie Trautwein and Elizabeth Forslund</i></b></p>	<ul style="list-style-type: none"> <li>• The CIP self-assessment report is due June 30. However, the self-assessment template is still unavailable. Once the template is out, Eydie Trautwein will complete and circulate the self-assessment to the Council for feedback.</li> <li>• Elizabeth Forslund provided an Annual Progress and Services Report (APSR) update. The APSR has been drafted and completed and ready to submit; not due until June 30. The APSR is the annual update to 5-year DFS plan. In the past, this was all in one document, but this year DFS has streamlined the document and only included the required</li> </ul>	<ul style="list-style-type: none"> <li>• Eydie Trautwein will send out the self-assessment to the Council for feedback (once she receives the template).</li> <li>• The Council (through Justice Fox) will ask the Board of Judicial Policy and Administration</li> </ul>

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-----	<p>updates and referenced 5-year plan. DFS will develop a new 5-year plan next year; information about the next 5 year plan will be discussed in July in DC.</p> <ul style="list-style-type: none"><li>• Child and Family Services Review (CFSR) and Program Improvement Plan (PIP) Update: The CFSR measurement plan has been approved for purposes of establishing the baseline and the first review is complete. DFS plans to cycle through all districts between now and October, conducting audits and gathering data. The plan is to then conduct continuous audits and cycle through all districts annually and measure against an established baseline. DFS submitted a PIP document for approval on March 30; still waiting on comments/feedback. In summary, a CFSR review was conducted in Wyoming in July, 2016 and we still don't have an approved PIP. Regardless, Wyoming is trying to move the PIP work forward, including implementation of the practice model. Additionally, DFS and CJP are working to implement the "triage of cases" using ROM reports, like the "Countdown to Permanency" report. ROM allows DFS staff to pull reports and track individual cases as a way to identify cases that are at risk of languishing, thus improving 'time to permanent placement.'</li><li>• Eydie Trautwein provided an update on CJP trend data, which includes data from the first six months of federal fiscal year 2018. The Council reviewed the ROM report that was circulated. In summary, District 1 decreased their 'time to permanency placement' numbers, District 2 decreased; District 3 increased; District 4 decreased; District 5 increased (but is still below the statewide baseline); District 6 decreased significantly (15 days – attributed to the development of safety plans); District 7 decreased; District 8 increased; and District 9 decreased. The total time to 'permanency placement' for the state is 261 median days, which has decreased (goal is 288 days statewide). The Council discussed the statewide baselines and Eydie Trautwein provided information about how baselines were established in 2013 (Wyoming essentially measures itself against it's numbers from 2013). The national benchmarks for permanency placement are as follows: Reunification is 365 days; guardianship is 18 months (540 days) and adoption is 24 months (720 days). Wyoming meets the national guidelines for reunification and guardianship, but does not meet the standards for adoption. The data used to</li></ul>	<p>(BJPA) for thoughts on combining juvenile abuse and neglect court cases and termination of parental rights cases, instead of having two separate dockets/cases.</p>

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<p><b>ICWA Subcommittee</b></p> <p><i>Eydie Trautwein and Jennifer Neely</i></p>	<ul style="list-style-type: none"> <li>Jennifer Neely provided an update on statewide Indian Child Welfare Act (ICWA) efforts and trainings. An ICWA training will be held on May 30 at Fort Washakie. She reported that court processes on the Wind River Reservation are improving and the business council has identified a back-log of cases they are now pushing through. They are interested in specialized training, incorporating MDTs and appointing GALs in tribal juvenile court cases. Justice Fox reported that Access to Justice is working in that area (trying to provide help to litigants) and is encouraging pro bono GAL work in tribal court cases.</li> <li>Eydie Trautwein offered the support of CJP to help with trainings and Jen Neely said she would pass along the offer for training and other support.</li> </ul>	
<p><b>Parent Legal Representation Committee</b></p> <p><i>Anne Reiniger and Justice Golden</i></p>	<ul style="list-style-type: none"> <li>Anne Reiniger provided a committee update and reported that the annual in-person committee meeting will be held on June 27 in Cheyenne, during the Symposium (to discuss topics and issues to address in the upcoming year).</li> <li>Anne Reiniger provided an update on the committee’s work to resolve shelter care hearing issues (no parent representation at the hearing). There was a proposal to include an affidavit for financial eligibility with the petition served on parents to increase parent attorney representation at the shelter care hearing. While the consensus is this is a good idea, it may not be practical to get an attorney within 48 hours. Changes to the law to increase practicality include changing 48 hour requirement to 72 hours or closing the gap between time of removal and time DFS provides information to the county attorney. Under Title 25 proceedings, information must be provided to the county attorney within 8 hours. The development of</li> </ul>	<ul style="list-style-type: none"> <li>Committee will reach out to the Wyoming State Bar to inquire about the list of appellate attorneys and inquire about funds available to assist with attorney’s fees.</li> </ul>

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<p><b>Training Committee</b></p> <p><i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> <li>• Eydie Trautwein provided a training update; the committee is planning for the annual statewide conference (2018 Symposium on Children and Youth) to be held in Cheyenne on June 26-28. The Council reviewed the Symposium agenda and discussed registration numbers (currently at 325 attendees).</li> <li>• BlogTalk Radio broadcasts are going well; the most recent episode focused on a federal law update and the next one will provide an update on changes to Wyoming Juvenile Court Rules and highlight the latest Supreme Court case involving children in court. CJP will broadcast 10 podcasts</li> </ul>	<ul style="list-style-type: none"> <li>• Motion passed to release the first edition of the <i>Legal Resource Manual</i> and <i>Prosecutor Manual</i>.</li> </ul>

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	<p>between September, 2017 and June, 2018.</p> <ul style="list-style-type: none"><li>• Jill Kucera and Eydie Trautwein have been traveling the state offering Juvenile Court Law Refresher trainings. Judge Snyder thought the last training in her district was well received and the trainings provided good information. Over 30 individuals attended the Rawlins training and over 40 were in attendance in Cody. The refresher trainings provide an opportunity to answer questions, cover basics (and advanced topics) and promote a message of kindness (everyone should be civil and work together). The next refresher training is schedule in Gillette in August and then one will be held in Torrington on September 7<sup>th</sup>.</li><li>• Eydie Trautwein reported that 4 district court judges will attend the Child Abuse and Neglect Institute (CANI) training in June in Reno.</li><li>• The National Association of Counsel for Children (NACC) webinar training pilot has launched. 50 GALS, prosecutors, attorney general's and parent attorneys are enrolled and participating in monthly webinars. Eydie Trautwein will keep the Council posted as to any feedback on the pilot training project.</li><li>• Eydie Trautwein provided an update on CJP publications and requested feedback from the Council as to whether or not to release the publications. The Council is comfortable with the release of the Legal Resource Manual and Prosecutor Manual. All final comments need to be returned to Eydie Trautwein by close of business on May 25.</li><li>• There was a motion to release the first edition of both the Legal Resource Manual and Prosecutor Manual. Dan Wilde motioned to approve the publications, Ryan Roden seconded the motion. All in favor, none opposed.</li></ul>	
<b>Sex/Human Trafficking Taskforce Update</b>  <i>Debra Hibbard, Dan Wilde and Eydie Trautwein</i>	<ul style="list-style-type: none"><li>• Eydie Trautwein gave a brief update on the statewide taskforce's work. The focus has been law enforcement training and national initiatives. Eydie Trautwein, Dan Wilde and Debra Hibbard continue to participate and provide support to the taskforce. As an example, there is legislation in some states requiring commercial truck drivers to go through a training to identify signs of human trafficking and report abuse.</li></ul>	

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<p><b>I-VE Taskforce Update</b></p> <p><i>Eydie Trautwein, Debra Hibbard, Jill Kucera</i></p>	<ul style="list-style-type: none"> <li>Jill Kucera and Debra Hibbard provided a brief update and reported that mock IV-E reviews are occurring around the state. Attorneys (GALs and prosecutors) may be contacted to participate in the reviews.</li> <li>DFS will experience turnover in IV-E specialists and is bracing for the changes. DFS is also conducting a comprehensive IV-E review to breakdown silos and manage IV-E as a comprehensive state-wide program. There has been IV-E work with the tribes.</li> <li>Eydie Trautwein and Jill Kucera are providing IV-E training as part of the refresher trainings and the IV-E section of the refresher training could be split off and offered as a stand-alone training. Please contact Eydie, if Council members know of prosecutors who are interested in receiving specific IV-E trainings.</li> </ul>	
<p><b>Prevention Subcommittee</b></p> <p><i>Eydie Trautwein, Jen Davis, and Crystal Girolami</i></p>	<ul style="list-style-type: none"> <li>The Council created a prevention subcommittee at the last meeting, which included the following members: Eydie Trautwein, Crystal Girolami and Jennifer Davis. The goal was for the committee to start to look at data and then identify which areas of prevention need to be addressed. Judge Snyder and Elizabeth Forslund volunteered to join the committee.</li> <li>Jennifer Davis and Crystal Girolami discussed ROM data that could be used to identify prevention outcomes. The subcommittee could focus on re-entry into the system, specifically a focus on the population of youth in the child welfare system who then cross-over into the juvenile justice population. A goal could be to decrease reentry generally and also focus on the cross-over youth population.</li> <li>The Council discussed other prevention activities and initiatives occurring within various state agencies and the subcommittee plans to interface and support other prevention initiatives; Council members should let committee members know if there is an applicable prevention initiative that should be engaged.</li> <li>The Council discussed the Family First Prevention Service Act (FFPSA) which was approved by Congress and signed by the President on February 9, 2018. The Act will provide</li> </ul>	<ul style="list-style-type: none"> <li>Judge Snyder and Elizabeth Forslund added to prevention subcommittee.</li> </ul>

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	<p>money through IV-E for prevention activities. There are a lot of unknowns, however the Act may require modifications to placement practices in Residential Treatment Centers. CJP and DFS are waiting for federal guidance and will keep the Council updated about how the Act could affect Wyoming practice.</p> <ul style="list-style-type: none"> <li>• The Council asked DFS representatives questions about Wyoming specific carve-outs and what involvement Wyoming federal representatives participated in the legislative process. Korin Schmidt provided some background on those discussions and reported that the original legislation looked at a level of funding for the baseline that is now unreasonable under Wyoming’s current budget (given the budget cuts that were implemented over the last several years).</li> <li>• Eydie Trautwein reminded the Council she will circulate the draft self-assessment and strategic plan; she explained that CJP may have to include a revised budget now that funding levels have been restored and that the Court may look to hire a CIP position.</li> </ul>	
<p><b>2018-2019 Meeting Schedule</b></p>	<ul style="list-style-type: none"> <li>• September 14, 2018 – 10:00 a.m. (Calendared)</li> <li>• December 14, 2018 – 10:00 a.m. (Calendared)</li> <li>• March 15, 2019 – 10:00 a.m.</li> <li>• May 17, 2019 – 10:00 a.m.</li> <li>• September 13, 2019 – 10:00 a.m.</li> <li>• December 13, 2019 – 10:00 a.m.</li> </ul>	<ul style="list-style-type: none"> <li>• Eydie Trautwein will calendar the remaining meeting dates in the next few weeks.</li> </ul>
<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>• Meeting adjournment at 11:45 am.</li> </ul>	