



CJP Advisory Council Meeting

Meeting Date/Time: Thursday, August 25, 2016, 10:00am – 11:00am

In attendance were: Dan Wilde, Eydie Trautwein, Anne Reiniger (phone), Terri Smith (phone), Honorable Michael Golden (phone), Michelle Heinen (phone), Kristie Arenson (phone), Jill Kucera, Debra Hibbard, Representative Floyd Esquibel, Whitney Agopian (Public Knowledge)

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Review of minutes from June 24, 2016. Eydie Trautwein provided an overview and highlights from the meeting: Original plan (for this August meeting) was to have a grant application and 5 year strategic plan available for review and approval, but due to federal delays, the program instructions are still not available. Eydie Trautwein reminded the Council of the budget cut discussion related to DFS and GAL division and that those cuts could affect CJP (as those agencies provide state general fund match to CJP). Positive feedback on the conference. The conference survey evaluation was emailed to Advisory Council in June. Eydie Trautwein has talked to the Attorney General's Office Victims Services Division about combining the conferences. Parent Legal Representation Committee provided updates and goals for next year. The Council approved the CQI/Data Committee with moving forward with a Court Appointed Special Advocate (CASA) Court observation project (\$25,000). Council approved discontinuation of the Education Committee and creation of an ICWA Committee—Yesterday, WDE contacted CJP about partnering, so may need to discuss how to continue to work on education related activities. Next CJP Advisory Council meeting will be focused on reviewing and approving the new grant application and strategic plan – this meeting will be held on December 15, 2016.	<ul style="list-style-type: none">No questions regarding meeting minutes.

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Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• CJP is in a holding pattern to some extent. All CIPs nationwide are on a six (6) year funding cycle. Funding reauthorization for the next 6 years (2016 – 2021) is contained in the Family First Prevention Services Act (H.R. 5456 /S 3065). The Act did not make it out of committee before Congress’ summer recess. This bill will not be considered until at least September 6 (once Congress is back in session). Congress will only be in session for a month before it breaks for the election cycle. Things are not looking very optimistic that the bill will pass. There could be hope for a continued resolution if the bill does not pass (that could provide funding), however, we have little information and there is much uncertainty.• Eydie Trautwein is hopeful funding will be continued. CJP has FFY16 funds through the end of December and can continue to fund activities through December (if next year’s funding is delayed). Dan Wilde said he spoke with David Kelly in Reno, Nevada (David Kelly is point person for the federal administration) and he has no concerns and is not worried. If the bill does not pass there could be other funding mechanisms to fund CIPs (like a continued resolution). CA, TX, and WY are opposing the bill. Debra Hibbard provided information about her discussions with Senator Enzi and a meeting she attended in Washington, D.C. in August (sponsored by Casey Families). DFS has concerns about the bill. Unfortunately, the bill includes additional and unfunded mandates for child welfare agencies and those mandates are lumped in with CIP reauthorization. She indicated that DFS has expressed their concerns and they are hopeful there can be amendments, so the bill can pass and CIP funding can be re-authorized. Other states have similar concerns. The ACF Commissioner was present at the August meeting, he provided positive information about the bill, however, WY, CA and TX are still not in favor due to the various funding concerns. CJP will know more in August after the grant meetings in Washington D.C. and will try and send an email with a funding update next week.• Eydie Trautwein provided information about “anticipated changes” to the grant and what to expect in the new program instructions. All CIPs participated in an “All States Call” in June where anticipated changes were presented (see handout). Those changes included: 1) Grant	<ul style="list-style-type: none">• Eydie Trautwein will send Council an update after Washington D.C. grant meeting.

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	<p>application would be due Sept. 15 (application, self-assessment and strategic plan would be due); 2) there will likely be different report submission requirements (will only have to report once annually via the self-assessment and strategic plan update) which would be due June 30th (to align with the APSR); 3) new “required” members of the advisory council – beefed up child welfare agency requirements. As a result of this change, Eydie Trautwein is waiting to draft orders reappointing members until we know for sure who needs to be on the Council; 4) different data requirements related to Continuous Quality Improvement (CQI) – CJP will be required to submit a data plan and is no longer required to report on all 5 timeliness measures; and 5) must develop a joint data project with DFS (using SACWIS data).</p> <ul style="list-style-type: none">• August 29 and 30, a team (Debra Hibbard, Jill Kucera, Dan Wilde and Eydie Trautwein) will go to Washington D.C. for the required federal grant meetings and hope to get additional information.	
<p>CQI/Data Committee <i>Eydie Trautwein and Debra Hibbard</i></p>	<ul style="list-style-type: none">• CFSR Update – The review occurred on July 11th, waiting for final report (will likely be released in the next 60 days). Eydie Trautwein participated as a second quality assurance reviewer at the Cheyenne site. Debra Hibbard gave a general update – Wyoming passed one item related to “placement with siblings” with a 95%. Many items scored well between 92% to 87%, however each item had to be at a 95% to pass. Wyoming will be required to develop a program improvement plan (PIP) and implement that plan over the next two (2) years as a result of the CFSR.• This is Wyoming 3rd CFSR; there are heightened expectations this round and states are expected to improve with each cycle. First CFSR, had to meet an 80%, then 90%, now 95%; the bar continues to be raised. The good news: 11 cases reviewed passed at 100%. Had 3 district court judges attend CFSR stakeholder interviews, along with county prosecutors, parent attorneys, GALs, which gave great insight.• Impression that many WY reviewers were better trained than federal reviewers.• CJP will likely assist DFS on the following items in the PIP – Items #5, 6, 21, 22, 23, 24, and 32.	<ul style="list-style-type: none">• CQI/Audit meetings beginning in October.

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	<ul style="list-style-type: none"> • CJP is still planning to pull “timeliness” and “quality” data at the end of the federal fiscal year (September 30th). • CQI/Data Committee meeting/audits to begin in October and November. The plan is to review all TPRs filed in the FFY16 (and the underlying abuse and neglect cases). 	
ICWA Subcommittee <i>Eydie Trautwein and Terri Smith</i>	<ul style="list-style-type: none"> • Will formalize the new subcommittee in October and begin meeting. • New ICWA regulations take effect in December. The BIA has done some in-person trainings and webinars. Jill Kucera’s office is attending these trainings. Training presentations and information can be found on the BIA website. Questions at webinar showed that many people in child welfare do not understand ICWA. 	<ul style="list-style-type: none"> • Attorney General’s Office to help with ICWA trainings (new regulations) for District Court Judges and prosecutors
Parent Legal Representation Committee <i>Anne Reiniger and Justice Golden</i>	<ul style="list-style-type: none"> • Anne Reiniger gave an update about recent committee meetings. The committee met last week and focused on immunity for attorneys who represent parents. Plan is to survey parent attorneys to determine if this is an issue they want to continue to pursue. The committee spent a lot of time working on the “tip sheet” for parents at shelter care hearings. • Regional training update (training in Sheridan on August 26). Lisa Finkey will present and focus will be on the new handbook. Currently five (5) attorneys are registered, but hoping for walk-ins (this is the first “pilot” training). This county was chosen based on recent data and a willingness of a parent attorney host to help coordinate the training (also wanted smaller numbers for first “pilot”). Emily Harris (Cheyenne parent attorney) is helping to host and coordinate the next training (scheduled for Sept. 30 in Cheyenne). 	<ul style="list-style-type: none"> • Training in Sheridan on August 26th and Cheyenne on September 30th
Training Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> • Discussion about the 2016 Children’s Justice Conference Survey results – sent out on July 6, 2016. Very positive. • Eydie Trautwein provided additional information about her conversations with the Attorney General’s Office Victim’s Services Division and discussions about combining the conferences. Eydie Trautwein met with Kandice Hansen and learned the Crimes Against Children Conference will likely be pushed back to August (usually the CACC is in May), but they are now looking at the week of August 14. Were able to look at number of attendees and type of attendees and 	<ul style="list-style-type: none"> • Continue researching to make good fiscal decisions re: Conference(s) • Publications Update Priorities: Prosecutor’s Handbook, MDT Guidebook, and ABA Legal Resource Manual.

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	<p>shared budget information. Based on this initial meeting, it may be a good idea to combine (this will save money). CJP may still host a mini-conference in June for attorneys and present more skill-based trainings. The mini-conference could still be held in Casper (but limited to a day and half). CJP could use half of the current conference budget for the mini-conference and half of the budget to partner with the CACC. CJP could then assist CACC in marketing this combined conference to DFS workers, prosecutors (who handle more criminal cases as opposed to juvenile cases), educators, mental health providers, and law enforcement. This strategic could allow CJP to develop and deploy more “specialized” trainings. Eydie Trautwein asked the Council for feedback on these ideas.</p> <ul style="list-style-type: none">• Concerns: DFS staff cannot all be gone at the same time, so might limit attendance if the conferences are combined. Parent attorneys might not attend the August conference, if they go in June. Solution: Maybe District DFS managers could attend June conference and bring information back and DFS workers attend August conference.• Concern: Couple of the GALs did not like the name “Crimes Against Children”; thought this name was negative.• Concern: Will budget cuts affect the ability for people to travel to a conference? It is likely that agency representatives will only be able to afford travel to one conference (if any).• Eydie Trautwein will continue to do research and bring additional recommendations about the conference to the Council at the December meeting.• Publications Update Priorities: Continuing to work to develop the Prosecutor’s Handbook and update the MDT Guidebook and ABA Legal Resource Manual.• Jill Kucera and Eydie Trautwein were in Worland on August 22nd and conducted a juvenile court training in the 5th Judicial District; really good attendance in Worland. Used mock hearing videos and checklists. Spent over four (4) hours walking through Juvenile Court 101. Jill Kucera received lots of questions and good feedback. Questions at this training generated ideas for BlogTalkRadio. Albany County has requested a similar training.	<ul style="list-style-type: none">• BlogTalkRadio Update: Resume in October

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Sex/Human Trafficking Taskforce Update <i>Debra Hibbard, Dan Wilde and Eydie Trautwein</i>	<ul style="list-style-type: none"> Meetings are held quarterly. Last meeting was during Cheyenne day and the taskforce was given information about Cheyenne Frontier Days sting. Undercover operations resulted in the prosecution of 15 people. The most recent meeting focused on data collection and data definitions. This taskforce continues to get stronger and more organized; CJP will continue to support additional activities (including trainings). 	
Review of Draft Strategic Plan Ideas <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> Eydie Trautwein walked through the new draft strategic plan to make sure the Council was generally in favor of the direction (see handout – DRAFT2016 CJP Strategic Plan/Comments.) Still unsure what needs to be the plan and are waiting for final program instructions, so the plan could change. Added the requirement related to 4 meetings per year and additional child welfare representation on Council. Goal 1A8 will need to be fleshed out in DC. Dan Wilde has been to several meetings where our federal partners have been focused on collecting and tracking data for children exiting DFS custody within 30 days of removal. Likely will be a main aspect of DC meeting. Need to think about how to collect this data. The hypothesis is that states are removing kids that should not remove; there is information that in a majority of states kids go home in less than 30 days. The draft plan includes italics at the end of some goals; Eydie Trautwein was able to cross-check existing CJP goals with goals contained in the CFSP, APSR, CJP workplan (with CBCC) and the DFS workplan (with CBSC). Top of page 3, includes a general goal of helping DFS on the CFSR PIP (program improvement plan) and there are specific CFSR items listed. The development and implementation of a court observation project is also listed. Dan Wilde attend a CBCC session in Reno and brought back good tools CJP can use. IV-E – CJP will continue to participate in IV-E Reviews and the DFS IV-E taskforce. CORE – CJP will help DFS with training. Debra Hibbard might need to review and see if the language needs to be changed. 	<ul style="list-style-type: none"> Think about who can fill required child welfare roles. Council members to review strategic plan and provide feedback to Eydie Trautwein.

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	<ul style="list-style-type: none">• Practice Model – CJP will support DFS.• CJP will continue with the Judge’s Breakfast at the State Bar Convention; this year’s agenda will focus on the CFSR, ICWA and new Supreme Court opinions.• The Council reviewed other aspects of Strategic Plan and discussed the new organization of the plan (consolidation of many goals). Previous plans included repetitive goals and it was hard to read. The Council generally liked the new organization.• Reminder that CJP is continuing to offer scholarships and last year’s Merit Award winners have not yet accessed scholarship money (except DFS winners, they will attend the Washington D.C. Conference).	
Upcoming Meetings	<ul style="list-style-type: none">• Thursday, December 15, 2016 (10 to noon). Hopeful that by this date, there will be a complete grant application, strategic plan, and self-assessment report for the Council to review – by this meeting, we will also know who needs to be on the Council (per the new Program Instructions).• CJP will release another two (2) year schedule in December (through 2018).• Debra Hibbard provided information that DFS is experiencing a high rate of child injuries. There have been more serious injuries and deaths in the last month than in the last year. DFS is increasing awareness and education and she asked that the Council spread the word that everyone is a mandatory reporter and needs to be reporting suspected child abuse.	
Adjournment	<ul style="list-style-type: none">• Eydie Trautwein adjourned the meeting.	