



CJP Advisory Council Meeting

Meeting Date/Time: Friday, June 24, 2016, 12:00pm – 2:00pm

In attendance were: Honorable William U. Hill (on phone), Eydie Trautwein, Steve Weichman, Dan Wilde, Elizabeth Forslund, Honorable Michael Golden, Lily Sharpe, Jill Kucera, Anne Reiniger, Carol Tullio, Michelle Heinen (on phone), Terri Smith (on phone) and Honorable Steven Cranfill (on phone).

The agenda discussions were as follows:

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Call to Order <i>Justice Hill</i>	<ul style="list-style-type: none">• Call to order at noon. Roll call and review of minutes from December 17, 2015. Motion to approve (Dan Wilde), seconded (Jill Kucera).• New Orders Appointing Advisory Board Members will be generated in July (all to continue); also need suggestions for Judge Fenn and Bill Stanton's positions. The committee discussed Judge Rumpke and Judge Rogers as good candidates; Council members to email Eydie Trautwein other ideas. The new federal program instructions may require additional or different members, information will be released soon.	<ul style="list-style-type: none">• Minutes approved – all in favor, none opposed.
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• Information about the new federal program instructions was provided to all CIPs on June 21 for the CIP grants (basic, data and training). Waiting on final program instructions, however, preliminary information indicates CJP will be required to submit a grant application with a 5-year Plan on September 15, 2016. Eydie Trautwein will generate a draft application and plan and submit to Council for review at August meeting. Council will need to approve application and 5-Year Plan before deadline. Several new changes: Self-assessment report due in June instead of December and CJP is required to work with DFS on a data project. More information to come. There is also a required list of people that must be included on the Council and we may need to	<ul style="list-style-type: none">• August meeting will be used to approve grant application and 5-Year Plan.

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	<p>adding new members in August. Also, the data measures and reporting requirements may change a bit.</p> <ul style="list-style-type: none">• The new authorization bill for all CIPs (Family First Prevention Services Act of 2016 (S. 3065/H.R. 5456)) might be held up in Congress. The Court will submit a letter to Senator Enzi providing information about the legislation.• August 29-31 is the national CIP meeting in Washington, D.C., Sara Serelson, Jill Kucera, Dan Wilde, and Eydie Trautwein to attend required meetings.	
Budget Cut Discussion	<ul style="list-style-type: none">• Dan Wilde (GAL Division) provided an update about how budget cuts may affect the GAL Division. The Governor presented at JAC on Monday and the cuts the legislature made during the session (5% cut from 900 series) will take effect. Dan briefly explained the impact of 900 series cuts to the GAL Division (34 GALs, 28 are contractors and paid from 900 series and conference money is 900 series as well). The Division has discussed raising caseloads and reducing travel. The 10% cut to travel may result in no out-of-state placement visits by GALs. The cuts will hopefully not affect the day-to-day work of the GAL Division. The Division is implementing the penny-plan cuts from Legislature (\$80,000 for the agency) and this cut primarily affected the IT system update. In the end, the GAL Division anticipated additional/significant cuts, but the Governor has proposed that the agency (Public Defender's Office) and the GAL Program would not endure additional cuts. Dan reported that \$100,000 of the money left from this biennium was encumbered for the IT system for next biennium.• DFS Budget Cuts – It is anticipated that DFS will incur around \$13 million worth of cuts; the cuts most impactful to the system will likely be \$2 million in prevention dollars, loss of the with PACT Assessment contract (looking for alternative low cost, no cost assessment), child care subsidy cuts, other service contracts.• Eydie Trautwein has talked to Dan Wilde and Director Corsi about 2017 Children Justice Conference sponsorship, and DFS is going to try to continue to sponsor, but with the bleak economic forecast, no promises.	
Training	<ul style="list-style-type: none">• 2016 Children's Justice Conference Discussion (likes and dislikes). Council members shared information. Liked the	<ul style="list-style-type: none">• 2016 Children's Justice Conference Survey was

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Committee Eydie Trautwein	<p>regional planning session (great conversations, feeds into the PIP/CFSR, everyone participated, people didn't leave, great interactions between groups, they were even talking after the session). Conference was really well received and lots of positive comments. Immigration session was extremely well liked. Dr. Henry too. Videos on hearings and Judge Wilkings' observations on permanency hearings were wonderful. Very impressed with the videos. Mark Gifford's presentation was good. No negative comments about the location and hotel. Presentation of Golden Award by Justice Golden was great and John Burman was the perfect recipient. Jury instruction session was good and was well attended. Judge Lung session was amazing; no one could stop talking about it. Pleased to see a large crop of new and young prosecutors attend and learn, they really appreciated the conference and pre-conference. The merit awards were good as well, good for morale. All pre-conference workshops went well. Had twice as many parents' attorneys this year as we did last year. Conference provided innovative ways to help people learn and different ways of relating material to groups. Enjoyed the human and sex trafficking session. Good turnout. Big compliments to the planning committee for a great conference.</p> <ul style="list-style-type: none">The Council discussed ideas about the conference moving forward, considering the budget cuts. The Attorney General's Victims Services Division is interested in combining our conference with the Crimes Against Children Conference (CACC). Discussion that this was a great idea and pulls from the same attendees. The idea is worth exploring. However, the Council would like joint recognition (i.e. maybe the conference is called CJC/CACC). Council members were worried about charging for the conference. CACC has their conference at Little America (which is very expensive and more travel costs (to travel to Cheyenne as opposed to Casper)). Eydie Trautwein thought they would not agree to move the conference to Casper. Also cannot use their federal dollars for CJP match, because it's also federal money; but money they bring in by charging and exhibitor fees might cover CJP's match. CACC has tentatively set June 6-8, 2017 for conference dates. A benefit would be more law enforcement attendance. Maybe organizations (like GAL Division or DFS) could get a reduced rate potentially to deal with the payment/registration concerns. Also concerned about	<p>sent out today.</p> <ul style="list-style-type: none">Eydie Trautwein will talk with Victims Services about combining conferences (meeting with Cara Chambers in July); and keep all options open; Council will need to make firm decision at August meeting.

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	<p>being meaningful involved in the planning. Discussion about maybe having just a “track” for our conference.</p> <ul style="list-style-type: none"> • Other option is to move to regional trainings on alternate years and host a statewide conference on the other years. Eydie Trautwein reports CJP is conducting more regional trainings and has seen an increase in training requests; these type of training will not stop regardless of what happens with the 2017 conference. • BlogTalk episodes in April (law updates) and May (jury instructions). Resume full schedule in September and October. Council suggested Elizabeth Trefonas on Immigration, because her conference breakout was so good. Also, should consider a new ICWA Regulations episode. • Publications Update: Parent Attorney Handbook finished, scheduling regional trainings; jury instructions have been released. • 2017 Plans: MDT Guidebook Update, Prosecutors Manual (new), WYUser Manual and ABA Bench Book. 	
<p>Parent Legal Representation <i>Anne Reiniger/ Justice Golden</i></p>	<ul style="list-style-type: none"> • Committee reported on 2015-2016 accomplishments: Met 8 times, amended the guidelines, 4 of the members were on the planning committee for the conference, had particular focus on pre-conference, a couple presentations on BlogTalk, parent attorney listserv was launched, membership increased, chose a parent attorney award, parent attorney manual was reviewed and finalized by the committee, tip sheet for parents at shelter care hearings was drafted. 	<ul style="list-style-type: none"> • Plans for Next Year: Finalize the tip sheet for parents at shelter care hearings, explore immunity for parents attorneys appointed by court, explore Bar mentoring program and how that will work with parents attorneys, BlogTalk radio on appeals, move listserv communication, increase membership, Parent Representation Committee name confirmation, will add a DFS representative to the committee.
<p>CQI/Data Committee</p>	<ul style="list-style-type: none"> • Update on GAL Division data system: have all the bugs worked out so it works all the time, attorneys had to have all their cases updated by May 31st, we are ready to run 	<ul style="list-style-type: none"> • Feds are requiring CIPs to be more involved in child welfare federal

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<p>Eydie Trautwein /Dan Wilde</p>	<p>reports and integrate with CJP CQI activities.</p> <ul style="list-style-type: none"> • We now have SACWIS, WYUSER, and GAL Program System to pull data for CQI efforts. This is a big deal! • IV-E Reviews: Held in May, agency passed the audit and does not have to undergo a Program Improvement Plan (PIP); great result for DFS; one error case is an issue with understanding trial home placement differences; this is a great win for Wyoming courts, agency, and all participants; now looking at increasing the state’s penetration rate to get more money – a statewide taskforce has been formed (Jill Kucera and Eydie Trautwein are on the taskforce). • Child Family Service Review (CFSR) is scheduled for July 11th: Eydie Trautwein is participating as a second QA reviewer, third round of CFSRs (last one was in 2008 for Wyoming), no state has ever passed the CFSR and state will always have a PIP, case reviews during the week (65 cases randomly pulled from the state from 3 counties – Laramie, Natrona, Park), stakeholder interviews during the week as well (systemic issues, not case specific), will receive first report in 45 days after review and will be shared, PIP in place for next 3 years (3 large meetings to develop this). CJP will need to help support PIP and integrate PIP items into the CJP 5-Year Plan. • Eydie Trautwein reported on timeliness measures. The first 6 months of FFY2016 looks good for “Time to Permanent Placement”, two new districts came in under the state baseline, may have 8 districts under the state baseline by the end of the fiscal year; judges and counties are very receptive to the data and CJP’s efforts and ability to interact with the independent county leaders are paying off; everyone finally understands how the data connects to better outcomes for families. This data was shared during the conference. • Eydie Trautwein met with Buffy Burris re: the Statewide CASA Network; had initial conversations with Buffy and the idea of utilizing CASAs for court observations; we can use data grant money for this project (which is grant money we always revert); could consider rolling out this project in September, which will allow time for contracts and training. The project could help gather basic quality hearing data and ICWA data; looking at initially \$25,000 contract with them and exploring this. Will take some time to get comfortable 	<p>planning, so we will likely look at CFSR and PIP at August meeting.</p> <ul style="list-style-type: none"> • Move forward with CASA court observation project – all in favor, none opposed.

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	<p>and set this up. Motion to approve (Dan Wilde), seconded (Jill Kucera).</p> <ul style="list-style-type: none"> • CQI/Data Committee meetings and audits to begin in October and November, but this schedule could change depending on the new federal program instructions. 	
<p>Education Committee <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • On hold • Council discussion about changing this committee to the ICWA committee, since education is not a federal priority and now the new ICWA regulations have been released. Sheldon Spotted Elk and Jack Troupe from Casey Families and Terri Smith have said they would help support committee work. Suggestion to reach out to Tom Majdic in the County Attorney’s Office in Lander/Riverton to help on committee. ICWA is important and a priority now with new regulations. Motion to approve this committee. (Steve Weichman), seconded (Jill Kucera). 	<ul style="list-style-type: none"> • New ICWA Committee approved – all in favor, none opposed.
<p>New Case Law Update and New Federal Regulations <i>Jill Kucera</i></p>	<ul style="list-style-type: none"> • Jill Kucera provided a case law update. • In the Interest of CRA: consent decree is a contract and are bound by the terms of the contract, prosecutors have sole authority to pursue or close prosecution. • TPR to HLL and KGS: default termination case, mother appealed, court found Petition invoked jurisdiction, plain language of TPR statute makes it clear that WY Rules of Civil Procedure apply and the cases are civil proceedings, default hearing must be held with evidence entered on record. • ICWA Regulations: Have been released, effective in December, over 2,000 written comments and several public hearings and tribal meetings, there were changes from initial proposed regulations, there is a definition of “active efforts”, changes to qualified expert witnesses – there will be trainings in the near future. 	
<p>Miscellaneous <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Scholarships – 4 judges going to Monterey in August, scholarships to 4 attorneys for national conferences, 8 prosecutors scholarships to CJC conference. Scholarship program going well, more interest this year than last. • Judicial Relations Efforts – Judge’s Breakfast on September 14th in Laramie (potentially law updates – HB118 and new case law) 	

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Upcoming Meetings <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• Thursday, August 25, 2016 (10 to noon)• Thursday, December 15, 2016 (10 to noon)• Need to set next two (2) year schedule, dates may change based on program instructions, may need to alter meeting months.	
Adjournment	<ul style="list-style-type: none">• Meeting adjourned by Justice Hill at 1:35 pm.	