



CJP Advisory Council Meeting

Meeting Date/Time: Friday, June 27, 2014, 12:00 – 2:00 pm

In attendance were: Honorable William U. Hill, Joann Odendahl, Eydie Trautwein, Dan Wilde, Kristie Langley, Carol Tullio, Steve Weichman, Jill Kucera, Honorable Michael Golden, Honorable John G. Fenn, Gloria Montgomery, Ryan Roden, Anne Reiniger, Stacey Obrecht.

The meeting was held in Casper, Wyoming. The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Hill</i>	<ul style="list-style-type: none"> Review of Minutes from March 28, 2014. Motion to approve (Ryan Roden), seconded (Jill Kucera). 	<ul style="list-style-type: none"> Minutes approved – all in favor, none opposed.
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> Annual CJP Meeting in New Orleans (April) – focus on collaboration and court observation projects (to gather quality indicators). Eydie Trautwein and Dan Wilde attended for CJP. Terms expire 6/30 – Judge Cranfill, Director Steve Corsi, Kristie Langley, Sheryl Bunting, Miquel Reyes, Dona Playton, Bill Stanton (all agreed to serve again). Eydie will prepare an order for Chief Justice Burke’s signature and file with the court. Strategic Plan Update due in August to Gloria Montgomery; plan will be sent out to the Council to review/approve before the August meeting. 	
GAL Handbook and Online Training Modules <i>Dan Wilde/ Eydie Trautwein/ Stacey Obrecht</i>	<ul style="list-style-type: none"> Handbook completed and distributed – on websites. GAL Training Modules completed June 30th (Align and Linden). Working to load the training modules and competency tests on Moodle. Will send a link to the modules to the Council when they are loaded. Project completed on-time and under budget, total project cost was approximately \$80, 500.00. Previewed with the GALs at lunch yesterday. Dan Wilde asked the GALs to review and take tests on Moodle by December 31st, 2014. Updating other CJP publications including hearing checklists. Systematically updating past CJP publications. Started with the hearing checklists (oldest publication from 2004). Working on 	

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	<p>Parents Handbook and children/youth handbooks next, including adding a diagram of the courtroom to the back of the handbooks. Working to translate Parent’s Handbook into Spanish.</p>	
<p>Parent Legal Representation Committee <i>Anne Reiniger/Justice Golden</i></p>	<ul style="list-style-type: none"> • Re-reviewed recommendations from ABA report on parents’ counsel: 1) improving training for parents attorneys, 2) improving compensation, 3) consider adopting an admin structure (now working on this), 4) expand Sweetwater County CJP project, 5) develop standards (done), 6) look at requiring appointment before shelter care, 7) survey current practices, 8) standard orders to ensure discovery is taking place • Related to recommendation #3 (structure), Anne Reiniger re-surveyed the counties since a lot has changed since the ABA report was written; Anne reported off the results and comments from the statewide survey; the Council reviewed the completed survey summary and preliminary recommendations; survey summary included information about the appointment of counsel and counsel billing. <i>See handout for additional information.</i> • Currently 109 attorneys statewide appointed in abuse/neglect proceedings. • Parent Legal Representation Committee recommendations (after review of the survey results) – standards for hourly rates and travel, liked the experience differential, liked monthly billing, wanted a unified system, but not more cumbersome. They don’t want to see a parents’ attorney program, but they see a need for standardization and uniformity. • Council discussed the committee’s recommendations and other aspects of the survey summary, and other state structures. ABA did a national survey on compensation in 2013 – 61% of the states the county administers the parents’ representation work, in 50% the state funds the attorneys, 42% has hourly rates (and they are lower than WY). 72% of the states require training to do this work. • Discussion on why the counties are struggling with the parents’ attorney representation (types of clients, lengths of cases, and pay) and discussion of what the Council could do to help. The Public Defenders in Teton County are representing the parents in Juvenile Court, so the county as no cost for this work. • Discussion as to how to get the survey and information in front of the District Courts, Prosecutors, County Commissioners, and other stakeholders for discussion and consideration. Motion to approve - Jill Kucera motioned, Judge Fenn seconded. 	<ul style="list-style-type: none"> • Council approved bringing the parents’ attorney survey and information to the District Courts, Prosecutors, County Commissioners, and other stakeholders. - all in favor, none opposed. • Motion passed - All in favor of adding billing update to <i>Practice Guidelines for Attorneys Representing Parents in Abuse, Neglect and Termination of Parental Rights Cases.</i>

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	<ul style="list-style-type: none"> Committee has approved the updates to the Practice Guidelines on reasonable billing for parents' attorneys; based on the two Supreme Court decisions (see handout). Motion to add this to the Guidelines – Steve Weichman motioned. 	
Training Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> Conference went well, all stakeholders were represented. Evaluations will be shared with the Council. Blog Talk Radio – did not have one in June, and postponed the one in July. Resuming in August. CJP website has been revamped and will include information about BlogTalkRadio and other trainings. Publications can now be ordered directly from the website. 	
CQI/Data Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> CQI - CQI/Data Committee has been reviewing statewide data and was able to break statewide timeliness data down by judicial districts. Committee is looking at more information and definitions to include in individual district reports. Want to be strategic on how this data is released. Committee will share judicial district data with Council in August if approved by subcommittee for release. 	
Education Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> Still on hold. 	
Rules Revision <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> New rules for Council consideration. Will be approved for the next four years. Rules will be attached to order signed by Chief Justice Burke and filed with the court. Thank you Anne Reiniger and Jill Kucera for helping to review revised rules. No comments on the Rules from the Council. Motion to approve – motioned by Jill Kucera, seconded by Ryan Roden. 	<ul style="list-style-type: none"> Rules approved - all in favor, none opposed.
Miscellaneous <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> National Association of Counsel for Children (NACC) scholarships – purchased 28 slots at a discounted rate (with cash match from the GAL Program), have 25 attorneys signed up. Initially Council had authorized \$15,000 for judge and attorney scholarships. Council to approve the remaining money left from the conference to the scholarships for travel costs to NACC Conference. Conference was under budget (approximately \$5-10K left in conference budget to reallocate for travel costs to NACC and other scholarship fund 50/50 split). Motioned by Jill Kucera, seconded by Ryan Roden. National Center for State Courts (NCSC) conference in Seattle on Juvenile Justice Reform – sent Wyoming team. Requirement from the conference was to come up with a 	<ul style="list-style-type: none"> Reallocation of money (half of money left from conference to NACC, half to scholarship fund) approved - all in favor, no opposed.

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	<p>Wyoming action plan. Team discovered miscommunication between judges and DFS District Managers in some areas. Plan to survey judges and district managers to see who has that relationship, and if they don't, they would they like help facilitating that relationship and furthering data discussions. Also looking at how CJP can focus on juvenile justice issues as well (using state funds, not CJP grant funds).</p> <ul style="list-style-type: none"> Judicial Relations Efforts are underway (schedule for face to face visits with district court judges) - June – 7th Judicial District, July – 1st Judicial District / 8th Judicial District, August – 2nd Judicial District, September – 9th Judicial District, October – 6th Judicial District, December – 3rd Judicial District, January – 5th Judicial District, March – 4th Judicial District Legislative Update – Joint Judiciary Interim topics (reevaluation of the CHINS statute – white paper from DFS will be sent out to the Council) 	
<p>Upcoming Meetings <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> <i>Thursday</i>, August 28, 2014 (10:00 am – 12:00 pm) <i>Thursday</i>, December 18, 2014 (10:00 am – 12:00 pm) The meetings are scheduled around the CIP grant and CQI. Motion to approve the schedule – motioned by Steve Weichman, seconded by Judge Fenn. 	<ul style="list-style-type: none"> See schedule through 2016 (handout) Schedule approved – all in favor, none opposed.
<p>Adjournment</p>	<ul style="list-style-type: none"> Meeting adjourned by Justice Hill at 1:40 pm. 	