



Children's Justice Project

A PROJECT OF THE WYOMING SUPREME COURT

CJP Advisory Council Meeting

Meeting Date/Time: Friday, January 31, 2014, 10:00 am – 12:00 pm

In attendance were: Honorable William U. Hill, Joann Odendahl, Eydie Trautwein, Dan Wilde, Jill Kucera, Ryan Roden, Carol Tullio, Anne Reiniger, Dan Wilde, Senator Esquibel, Rep. Mary Throne, Hon. Golden (phone), Teri Smith (phone), Hon. Cranfill (phone), Laura Steele (phone), Michelle Heinen (phone), Chad Shaver (phone), Dona Playton (phone), Stacey Obrecht

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Hill</i>	<ul style="list-style-type: none">Review of Minutes from October 25, 2013. Motion to approve (Jill Kucera), seconded (Senator Esquibel).	<ul style="list-style-type: none">Minutes approved – all in favor, none opposed.
Introduction of New Member <i>Eydie Trautwein</i>	<ul style="list-style-type: none">New member Terri Smith, JD, attorney and tribal representative was introduced. Terri is an enrolled member of the Northern Arapaho Tribe, she graduated from law school in 2010, has past GAL experience and is a contractor with the PD's Office. Council welcomed Terri.Joann Odendahl is now an ex-officio member.Updated membership list is on the CJP website.	
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Submitted reassessment report on 12/27/13. Received positive feedback from the feds.Strategic Plan Update due in August.Funding update on FFY12 and FFY13 Grants. Reverted \$106,162.17 in FFY12. We were able to use FFY12 money to pay for most of the GAL Handbook, using aggressive spending/timeline at the end of this year. We have spent approximate \$24,000 to date in FFY13.Annual CJP Meeting in New Orleans in April. Good planning around this conference already. Holding this in conjunction	

MINUTES

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	<p>with the large child welfare agency conference. Currently the plan is for Eydie and Dan and DFS employees to go (3+).</p> <ul style="list-style-type: none"> • Future grant awards may see reductions (5% reductions). Eydie sits in on monthly federal calls and this has been discussed, so we can plan for this if it occurs. 	
<p>GAL Handbook and Online Training Modules</p> <p><i>Dan Wilde/ Eydie Trautwein/ Stacey Obrecht</i></p>	<ul style="list-style-type: none"> • Final GAL Handbook to be completed by February 28th. Originally estimated that development of written handbook would be approximately \$86,000, including evaluation plan and training module review. We are under budget on the project and have only spent half of that amount. Council members discussed the publication in general. Council members mentioned it is comprehensive, emphasizes the proactive best practices for GALs, and will be a very useful tool for the GALs and potentially the Judges as well. Valuable resource and very thorough. • Online Training Modules to be completed by June 1st – second phase of project. Webinar trainings with competency tests. Vetting contract with Align and hope to have signed contract next week. CJP will contribute \$5,700 toward this with the GAL Program paying the rest. • Checklists and publication updates for consideration. We have completed the GAL Handbook under budget and have approximately \$25,000 to repurpose or reallocate. Moving \$10,000 to focus on updating older publications. Leaves \$15,000 for finalizing GAL Handbook and reviewing training modules. To be updated: 2004 Hearing Checklists, 2009 Teen Handbook, Handbook for Children, Bear Goes To Court, and 2011 How a Child Enters the Court System. One of the comments we have gotten back from the GALs is the need for Hearing Checklists, so this would be very helpful for that project as well. Council could help with updating and guiding the changes to these publications. Council members agree it's a good idea to update these in conformance with federal and state law. • Motion to approve this change in budget and approve \$10,000 for the updating of publications, and repurposing the GAL Handbook money for this (Dan Wilde), seconded (Senator Esquibel). 	<ul style="list-style-type: none"> • Motion approved to move \$10,000 to update publications – all in favor, none opposed.
<p>Parent Legal Representation Committee</p> <p><i>Anne Reiniger</i></p>	<ul style="list-style-type: none"> • Continue to address the recommendations of the ABA Report. Having incorporated some of these into the strategic plan. • Priorities: Guidelines, training, compensation, and administrative structure. • Distributed the guidelines and have had presentations on these on BlogTalk and also at conference. Wyoming Lawyer 	

MINUTES

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	<p>article on guidelines written by Anne and Cindi Wood published in December.</p> <ul style="list-style-type: none">• Committee voted to add billing guidelines to these parent attorneys' guidelines.• Cindi and Anne are on planning committee for the June CJC Conference.• Next focus is on administrative structure. Going to update the matrix from the report. Looking at appeals and TPR cases as well.• Next meeting in March.	
<p>Data Committee</p> <p><i>Eydie Trautwein</i></p>	<ul style="list-style-type: none">• CASA Program Data Contracts are closed out. FFY12 CJP provided 5 CASA programs with grants to support data systems.• DFS Data Roundtable Discussion (Re-Entry Report). Last year this was a project between CJP and DFS. Sent out final report from this work. Chad reported on process to develop the report and some of the findings. This is our first step towards the required data and results focus of the CIP grants. Project requested by ACF. Purpose was to build some capacity for DFS and CJP to utilize data to create change and interventions. Looked at re-entry, which is very high for the juvenile justice population. Rate was 25%. For some counties, it was closer to 30-40%. For child welfare it was 8-9%, which is comparable to national averages, although some counties are much higher. Took a sample of cases where children have re-entered care, and sent out a survey. Subjective survey responses. Responses in report. 89% of the cases that exited, transition services were provided. Only 65% of kids that exited had a safety plan when they returned home, this is concerning. CFSR will probably be focused on re-entry as well. This served as an example of what could be done with data moving forward. Plan is to take these results and discuss at next Data Committee meeting, will look at results to develop interventions to improve the numbers.• Data committee met in November. Continuous Quality Improvement (CQI) timeliness measures were required to be reported on in December, there were 5 required timeliness measures. Data committee was able to report baseline data on (1) Time to 1st permanency hearing; (2) Time to subsequent permanency hearings; (3) Time to TPR petition; and (4) Time to TPR Order. We will discuss the CQI process and results at the March Advisory Council meeting.• Next Data Committee meeting on February 12th. Data Committee will recommend CQI timelines and plans for the next year and bring to the Council for approval.	

MINUTES

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	<ul style="list-style-type: none"> • WY USER is now active and being used in all counties but one, that county will come on board in February. Eydie and Ronda Munger are doing training for district court clerks on juvenile court in February and TA support on how to enter data on juvenile court data. Doing similar presentation for circuit court clerks. 	
Training Committee <i>Eydie Trautwein/ Dan Wilde/ Stacey Obrecht</i>	<ul style="list-style-type: none"> • 2014 CJC Conference Update. June 25-27th in Casper, WY. “It’s About Time” is the theme – focus on expediting permanency and doing better on timeliness measures, and it’s about time to have this conference (title has multiple meanings). Save the Date and Call for Presentations were sent out to the Council. Please forward this information, as well as the sponsorship and exhibitor flyers. All information is on the CJP website. Conference will be held at the Casper Ramkota – lots of investigation of locations before one was chosen. Centrally located. • Attendees for conference: Max of 250 spaces based on location size. 32 slots for GALs, 100 slots for DFS, 30 slots for Parents Attorneys, 15 slots for Law Students, 21 slots CASA/Parent Advocates, 23 Prosecutors, 4 AG's, 5 Judges, 20 Other/General/Staff/Speakers. • Tentatively planning on starting registration on Wednesday, full day on Thursday, and end at noon on Friday. • Judges have conference in Cody on those exact dates, and Chief Justice Kite is encouraging the judges to attend. Judges may not then be able to attend the CJC. • BlogTalk Radio Update. Had four since last meeting. Child Welfare Law Update, Working with Incarcerated Parents, Permanency Roundtables 101, and Permanency Hearings (in February, presented by Monique Meese and Debb Roden). The February Permanency Hearing BlogTalk was created as a result of the CQI data. In March we are planning to hold a training on Children in Court. • If you have any topic ideas for BlogTalk Radio, send them to Eydie. 	<ul style="list-style-type: none"> • Dan would like CJP to do a better job of advertising these trainings to the Bar and the Judges, and highlighting that it is free training. Last year there were 17 hours provided by CJP and GAL Program on these trainings. Hon. Hill suggested CJP Council send letter to all the bar membership about these trainings and put ad in Wyoming Lawyer. • Topic suggestions from Council: visitation and social media as exhibits.
Education Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> • Still on hold. 	
Miscellaneous <i>Eydie Trautwein</i>	<ul style="list-style-type: none"> • Last year two attorney training scholarships were awarded. The NACC conference will be in Denver, CO this year. August 17th-20th. WY was offered a reduction in cost for this registration. A couple of Judges want to attend the NCJFCJ 	<ul style="list-style-type: none"> • Motion approved to move \$15,000 to attorney and judge scholarships – all in

MINUTES

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	<p>conference in Chicago in July. Would consider other conferences as well.</p> <ul style="list-style-type: none"> • Recommendation to approve up to \$15,000 in scholarships for attorneys and judges to attend national trainings. • Motion to approve this change in budget and approve \$15,000 for attorney and judge scholarships (Jill Kucera), seconded (Senator Esquibel). • Rules revisions draft is not ready. Will be ready by March Meeting. They expire in June, 2014. • Foster Youth Bill of Rights will be introduced again this year. • CJP Judicial Relations Effort. Justice Golden would like to discuss this moving forward, how to address or improve this, and would be happy to help with this effort. Potentially have Judge Cranfill, Justice Golden, and Eydie talk about this effort. Eydie planned to visit the district court judges face-to-face to offer assistance and resources (July, August, and September). Justice Golden will make these trips with Eydie if requested. 	<p>favor, none opposed.</p>
<p>Next CJP Meetings</p> <p><i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> • Friday, March 28, 2014 (10:00 am – 12:00 pm) • Friday, June 27, 2014 (12:00 – 2:00 pm) after the Conference in Casper. • Thursday, August 28, 2014 (10:00 am – 12:00 pm) in line with the timeline for federal submission of the strategic plan • Thursday, December 18, 2014 (10:00 am – 12:00 pm) in line with next federal reassessment report submission date • Motion to approve June date (Dan Wilde), seconded (Ryan Roden). • Motion to approve August date (Rep. Throne), seconded (Jill Kucera). • Motion to approve December date (Dan Wilde), seconded (Jill Kucera). 	<ul style="list-style-type: none"> • Motion approved to have Council meetings on these dates – all in favor, none opposed. • 2014 Meeting Dates: March 28th, June 27th, August 28th, and December 18th
<p>Adjournment</p>	<ul style="list-style-type: none"> • Justice Hill thanked the Council members for their time and commitment to this effort and Council, and thanks to Eydie for her energy and competence for CJP. • Meeting adjourned by Justice Hill at 11:45 am. 	