



CJP Advisory Council Meeting

Meeting Date/Time: Thursday, December 18, 2014, 10:00 am – 12:00 pm

In attendance were: Honorable William U. Hill, Lily Sharpe, Eydie Trautwein, Jill Kucera, Michelle Heinen, Terri Smith, Carol Tullio, Debra Hibbard (on phone), Honorable John Fenn (on phone), Honorable Steven Cranfill (on phone), Justice Golden (on phone), Dan Wilde (on phone), Dona Playton (on phone), Anne Reiniger (on phone), Senator Floyd Esquibel, Michelle Heinen, Steven Dreher, and Stacey Obrecht

The agenda discussions were as follows:

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
Call to Order <i>Justice Hill</i>	<ul style="list-style-type: none">Review of Minutes from August 29, 2014. Motion to approve (Sen. Esquibel), seconded (Jill Kucera) .Introduction of Lily Sharpe, new State Court Administrator; has been appointed as an ex-officio member to Council.Welcome to Terri Smith, attorney and member of Northern Arapahoe Tribe, here in person for this meeting.	<ul style="list-style-type: none">Minutes approved – all in favor, none opposed.
Grant Activity Update <i>Eydie Trautwein</i>	<ul style="list-style-type: none">Financial update – funded through federal grants from ACF Children’s Bureau, receive three grants each year (data, basic, and training), between \$93K and \$95K for each grant.Spending on FFY13 Grants – (last year we didn’t maximize those funds and reverted quite a bit of the money) this year we’ve spent all money in the training grant, in basic grant there is a balance of about \$10K and should be close to spending all of this grant, in data grant we will revert \$57K.Eydie to provide a more thorough financial update in March once FFY13 grants are liquidated.In FFY14, we have \$95,705 in basic, \$93,811 in data, and \$93,811 in training grants.Have a matching requirement of 1/3 cash or in-kind, in FFY14 there are letter agreements out to DFS and GAL	

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
	<p>Division for \$7,500 each in cash for 2015 conference; did a good job matching FFY13 grants with cash match thanks to GAL Division.</p> <ul style="list-style-type: none">• Reassessment report is due at end of December, will review a draft at this meeting.	
Training Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• 2015 Conference – set for June 24-26th in Casper, WY, theme is primary and secondary trauma exposed; logo is done; focus more on clinical needs of children and trauma to children when removed and compassion fatigue with professionals involved in the system; training committee is meeting monthly; have locked in several general session speakers; looks like we'll be under budget again on conference this year (estimated conference expense between \$40-\$45K); may leverage training dollars for pre-conference sessions; conference information on the CJP website (Save the Date, Call for Presentations and Exhibitor Flyer).• BlogTalk Radio Update – restarted this series, presentations in Oct, Nov, and Dec. Discussed IV-E Court Orders topic for Blog Talk Radio in 2015, since there are so many new county attorneys. New APPLA federal legislation passed in Sept. or Oct. and effective in 2015 – another potential topic. May also do a Blogtalk on CFSR processes.• Publications Update – Educators Manual, WyUser Manual, MDT Guidebook, and FRC Publication are drafted and ready for review comments in January; Eydie will send out for review and comment in January.• Also discussing a local, specialized training for the Fifth Judicial District on addiction and the brain in 2015.	
Parent Legal Representation <i>Anne Reiniger/ Justice Golden/ Judge Fenn</i>	<ul style="list-style-type: none">• Released updated Practice Guidelines that includes a billing section (2nd Edition), on web and available in print.• Presented parent representation survey responses to District Court Judges on December 11th, Judge Fenn made a presentation on the survey and discussed it privately during conference as well. No official action, but comments and feelings from district court judges is that system is working, not broken, and they are not ambitious to see any big changes. No unified approach needed. Eydie presented on 2014 timeliness data and there wasn't a lot of discussion about it, but the judges created an oversight committee for	

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
	<p>timeliness for entire docket for district court judges. Judges are seeking to comply with national standards on timeliness and use WyUser information to track this.</p> <ul style="list-style-type: none"> Justice Golden – We may want to approach the County Commissioners Association to see if they want to make the parent legal representation system more uniform. Anne will bring this idea to the parent legal representation committee. Adding additional members to the parent legal representation committee – Tom Keegan from Cody has been recommended and Anne is checking with Judge Perry for additional recommendations. Justice Hill to call and invite Tom to the committee. The parent legal representation committee is working to develop a pre-conference during the 2015 CJC – may occur the Wednesday morning before conference begins. 	
<p>CQI/Data Committee <i>Eydie Trautwein</i></p>	<ul style="list-style-type: none"> CQI/Data committee has met several times; met in October to review new 2014 time to permanent placement data. Also met in November to conduct an audit on TPR cases filed in FFY14 (other than 3 cases that might have been missed). 39 TPR cases and underlying A/N cases. Close to 80 files were audited. Includes time to permanent placement, timeliness, quality, total time to guardianship and adoption. Committee has been busy working through the review and talking about “lessons learned”. Review and discussion of 2014 CJP Data Report, CJP goals and data requirements. See Handout. CJP is required to report on five timeliness measures. In FFY14, results revealed a mixed bag of data – some increases and some decreases compared to FFY13. Overall decreased time to permanent placement, even though there were increases in the middle of the processes. Holding steady on time to permanent placement (increase of only 17 days). Committee is also looking at other data measures. One of them puts timeliness data into perspective (# of children reunified in FFY13 – 73.5%; in FFY14 – 78.9%). On the statewide time to permanent placement – the judicial district with longest time to reunification dropped 108 days. Appears there is a closing of gap on time to reunification – more uniformity. Discussed the back of the 2014 CJP Data Report, lists quality indicators – number of 	<ul style="list-style-type: none"> 2014 CJP Data Report approved for distribution on CJP website – all in favor, none opposed. Reassessment Report approved for submission in December – all in favor, none opposed.

MINUTES

Agenda Item: <i>Leader</i>	Discussion Synopsis	Decisions Reached/ Action Items
	<p>judges (1.85 judges per case), 1.23 continuances.</p> <ul style="list-style-type: none">• Motion to approve posting of 2014 CJP Data Report to website (Jill Kucera), seconded (Sen. Esquibel).• Review of draft Reassessment Report. Due December 30th, 2014. No comments or changes from the Council. Motion to approve Reassessment Report (Sen. Esquibel), seconded (Jill Kucera).	
Education Committee <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• On hold, but working on Educator Manual• Plan to build relationships with WDE over next 6 months	
Miscellaneous <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• Scholarships are still available to NCJFCJ, ABA Conferences (parents attorney and children in the law), and NACC Conference – applications available on CJP website.• Judicial Relations Efforts – presented on December 11th at District Court Judges Conference	
2015 Meetings <i>Eydie Trautwein</i>	<ul style="list-style-type: none">• Friday, March 20, 2015 (10 to noon)• Friday, June 26, 2015 (noon to 2)• Thursday, August 27, 2015 (10 to noon)• Thursday, December 17, 2015 (10 to noon)	<ul style="list-style-type: none">• Next meeting is March 20, 2015 from 10:00 am to noon
Adjournment	<ul style="list-style-type: none">• Meeting adjourned by Justice Hill at 11:10 am.	